

**AGENDA**  
**COUNCIL MEETING**  
**MUNICIPAL DISTRICT OF PINCHER CREEK**  
**January 10, 2017**  
**1:00 pm**

A. ADOPTION OF AGENDA

B. DELEGATIONS

C. MINUTES

- (1) Council Meeting Minutes
  - Minutes of December 6, 2016
- (2) Public Hearing Meeting Minutes
  - Minutes of December 6, 2016
- (3) Public Hearing Meeting Minutes
  - Minutes of December 1, 2016

D. UNFINISHED BUSINESS

- (1) Oldman Watershed Council
  - Presentation, dated December 6, 2016
  - Letter, dated October 18, 2016
  - Southern Alberta Water Charter 2017

E. CHIEF ADMINISTRATOR OFFICER'S (CAO) REPORTS

(1) **Operations**

- a) Capital Project Bridge File 468 and 75737 Replacement
  - Report from Director of Operations, dated January 4, 2017
- b) Logging Road Right of Ways
  - Report from Director of Operations, dated January 4, 2017
- c) Operations Report
  - Report from Director of Operations, dated January 4, 2017
  - Public Works Call Log

(2) **Planning and Development**

- a) Subdivision Extension – McRae, SW 21-6-1 W5M, 2008-0-354
  - Report from Director of Development and Community Services, dated January 5, 2017
- b) Proposed Bylaw 1269-16 – LUB Amendment for Solar Power Projects
  - Report from Director of Development and Community Services, dated January 4, 2017

(3) **Finance and Administration**

- a) Amendment to Policy C-FIN-27, Fees and Charges
  - Report from Director of Finance, dated January 3, 2017
- b) Statement of Cash Position
  - November 2016
  - December 2016

(4) **Municipal**

- a) Chief Administrative Officer's Report
  - Report from Chief Administrative Officer, dated January 5, 2017,
  - Administration Call Log
  - Enhanced Policing Monthly Report

F. CORRESPONDENCE

(1) **For Action**

- a) Enhanced Broadband Access Coming to Rural Communities Across Canada
  - Letter from House of Commons, received December 23, 2016
- b) Review of Boundaries and Names of Electoral Constituencies
  - Letter from Alberta Electoral Boundaries Commission, dated December 12, 2016
- c) Financial Donation in Support of BullyingCanada Inc.
  - Letter from BullyCanada Inc, dated December 19, 2016
- d) Beaver Mines Water and Sewer Project
  - Email from Beaver Mines Community Association, dated January 3, 2017

(2) **For Information**

- a) Southfork Hill Drainage Improvements
  - Letter from Alberta Municipal Affairs, dated December 12, 2016
- b) Bovine Tuberculosis in Southern Alberta
  - Letter from Alberta Agriculture and Forestry, dated December 19, 2016
- c) South Saskatchewan Region Biodiversity Framework
  - Letter from Municipal District of Willow Creek, dated November 29, 2016
- d) Waterton Springs Campground Update
  - Email from Nature Conservancy of Canada, dated December 7, 2016
- e) Alberta Rural Physician Action Plan 2015-16 Provincial Impact Report
  - Letter from Health Workforce for Alberta, dated November 23, 2016
  - Brochure available from CAO
- f) Beaver Mines Water and Sewer
  - 1. Email from Kelly Kalo, dated January 3, 2017
  - 2. Letter from Douglas Bryshun, dated December 13, 2016

G. COMMITTEE REPORTS / DIVISIONAL CONCERNS

Councillor Quentin Stevick – Division 1

Oldman River Regional Services Commission

- Minutes of September 1, 2016

Chinook Arch Library

- Board Report, December 2016

Councillor Fred Schoening – Division 2

Family and Community Support Services

- Minutes of November 21, 2016

Councillor Garry Marchuk – Division 3

Alberta SouthWest

- Bulletin, December 2016
- Minutes of November 2, 2016

Reeve Brian Hammond - Division 4

Councillor Terry Yagos – Division 5

Crowsnest / Pincher Creek Landfill Association

- Minutes of November 23, 2016

H. IN-CAMERA

- (1) Legal
- (2) Legal
- (3) Legal
- (4) Legal

I. NEW BUSINESS

J. ADJOURNMENT

**MINUTES  
MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9  
COUNCIL MEETING  
DECEMBER 6, 2016**

8744

The Regular Meeting of Council of the Municipal District of Pincher Creek No. 9 was held on Tuesday, December 6, 2016, in the Council Chambers of the Municipal District Building, Pincher Creek, Alberta.

**PRESENT** Reeve Brian Hammond, Councillors Terry Yagos, Fred Schoening, and Quentin Stevick

**ABSENT** Councillor Garry Marchuk

**STAFF** Chief Administrative Officer Wendy Kay, Director of Operations Leo Reedyk, Director of Development and Community Services Roland Milligan, Director of Finance Janene Felker, and Executive Assistant Tara Cryderman

Reeve Brian Hammond called the Council Meeting to order, the time being 1:04 pm.

**A. ADOPTION OF AGENDA**

Councillor Quentin Stevick 16/529

Moved that the Council Agenda for December 6, 2016, be amended, the amendments are as follows:

Addition to In-Camera – Land  
Addition to In-Camera – Legal  
Addition to In-Camera – Legal

And that the agenda be approved, as amended.

Carried

**B. DELEGATIONS**

Oldman Watershed Council

Shannon Frank, with the Oldman Watershed Council, attended the meeting to speak to the funding request letter, dated October 18, 2016 and to the Southern Alberta Water Charter 2017.

A powerpoint presentation was shown.

A ground water initiative project was explained. This could be an initiative that the MD could support and promote.

**C. MINUTES**

(1) Council Meeting Minutes

Councillor Quentin Stevick 16/530

Moved that the Council Meeting Minutes of November 22, 2016, be approved, as presented.

Carried

**D. UNFINISHED BUSINESS**

- (1) Southern Alberta Lands Trust Society (SALTS) – Private Land Conservation &
- (2) Nature Conservancy of Canada (NCC) – Private Land Conservation

Councillor Terry Yagos 16/531

Moved that the Joint Presentation from SALTS and NCC, be received as information.

Carried

Minutes  
 Regular Council Meeting  
 Municipal District of Pincher Creek  
 December 6, 2016

(3) Recreation and Cultural Support / Pincher Creek Curling Club

Councillor Quentin Stevick 16/532

Moved that the 123 signed letters, the letter from the Pincher Creek Curling Club, dated November 8, 2016, the email from Diana Reed, dated November 17, 2016, and the statement presented by Diana Reed at the November 22, 2016 Council Meeting, all be received as information.

Carried

(4) Socio-Economic Impact Analysis – Shell Waterton Complex

Councillor Fred Schoening 16/533

Moved that the letter from the Town of Pincher Creek, dated November 16, 2016, and the letter from Southwest Alberta Sustainable Community Initiative (SASCI), dated October 27, 2016, both be received as information.

Carried

E. CHIEF ADMINISTRATOR OFFICER'S (CAO) REPORTS

(1) Operations

a) 2017 BMO Bank of Montreal Farm Family Awards

Councillor Fred Schoening 16/534

Moved that the nomination for the Farm Family Award, recommended by the Agricultural Service Board, be forwarded to the Calgary Stampede for consideration.

Carried

b) Operations Report

Councillor Quentin Stevick 16/535

Moved that the following be received as information:

- Agricultural Services Manager Report, November
- Environmental Services Technician Report, November
- Email from Public Works Superintendent, dated December 1, 2016
- Public Works Call Log

Carried

(2) Planning and Development

Nil

(3) Finance

a) 2017 Capital Budget and 2018 – 2020 Capital Plan Adoption

Councillor Terry Yagos 16/536

Moved that the report from the Director of Finance, dated November 23, 2016, regarding the 2017 Capital Budget, be received;

And that the 2017 capital budget and 2018 – 2020 capital plan dated November 23, 2016 which is made up of a total expenditure in 2017 of \$2,883,925 that is being financed by \$1,229,925 coming from Municipal capital reserves, \$1,490,000 from provincial grants and \$164,000 from the 2017 operating budget be adopted as the 2017 Capital Budget and 2018 – 2020 Capital Plan for the Municipal District of Pincher Creek No. 9.

Carried

Minutes  
 Regular Council Meeting  
 Municipal District of Pincher Creek  
 December 6, 2016

b) 2017 Operating Budget Adoption

Councillor Fred Schoening 16/537

Moved that the report from the Director of Finance, dated December 1, 2016, regarding the 2017 Operating Budget be received;

And that the 2017 operating budget and 2018 – 2020 operating plans (both by object and department) dated December 1, 2016 be adopted as the 2017 Operating Budget and 2018 – 2020 Operating Plan for the Municipal District of Pincher Creek No. 9.

Carried

(4) Municipal

a) Appointments to Humane Society Advisory Committee

Councillor Terry Yagos 16/538

Moved that Reeve Brian Hammond and Councillor Quentin Stevick, be appointed to the Humane Society Advisory Committee.

Carried

b) CAO Report

Councillor Terry Yagos 16/539

Moved that Council receive for information, the Chief Administrative Officer's report for the period of November 19, 2016 to December 1, 2016, as well as the Administration Call Log.

Carried

F. CORRESPONDENCE

1. Action

Nil

2. For Information Only

a) NOVA Gas Transmission Lines (NGTL) / ATCO Pipelines (ATCO) Asset Swap

Councillor Fred Schoening 16/540

Moved that the letter from TransCanada, dated November 29, 2016, be received as information.

Carried

b) Community Adult Learning Program Call for Application

Councillor Fred Schoening 16/541

Moved that the email from Alberta Advanced Education, dated November 24, 2016, be received as information;

And that this program be advertised on the MD Website.

Carried

Minutes  
 Regular Council Meeting  
 Municipal District of Pincher Creek  
 December 6, 2016

G. COMMITTEE REPORTS

Councillor Quentin Stevick – Division 1

- Agricultural Service Board
- Minutes of November 3, 2016
- Pincher Creek Library Board
- Chinook Arch Regional Library Board
- “On the End of the Diving Board” Workshop

Councillor Fred Schoening – Division 2

- Agricultural Service Board
- Transboundary Tour and Workshop
- Invasive Species
- Bovine Tuberculosis

Councillor Garry Marchuk – Division 3

- Not Present

Reeve Brian Hammond - Division 4

- Mayors and Reeves
- Health Advisory Council

Councillor Terry Yagos – Division 5

- Crowsnest / Pincher Creek Landfill Association
- Minutes of October 19, 2016
- Recycling mattresses
- Lundbreck Citizens Council
- Snow removal at Community Hall

Councillor Fred Schoening 16/542

Moved that the committee reports be received as information.

Carried

H. IN-CAMERA

Councillor Terry Yagos 16/543

Moved that Council and Staff move In-Camera, the time being 2:15 pm.

Carried

Councillor Quentin Stevick 16/544

Moved that Council and Staff move out of In-Camera, the time being 3:14 pm.

Carried

I. NEW BUSINESS

(1) Subdivision Extension – SE 26-10-3 W5M

Councillor Fred Schoening 16/545

Moved that, pursuant to Policy 409, Council grants a further one (1) year extensions to Subdivision Application No. 2014-0-145, from January 6, 2017 to January 6, 2018.

Carried

Minutes  
Regular Council Meeting  
Municipal District of Pincher Creek  
December 6, 2016

J. ADJOURNMENT

Councillor Terry Yagos

16/546

Moved that Council adjourn the meeting, the time being 3:15 pm.

Carried

---

REEVE

---

CHIEF ADMINISTRATIVE OFFICER

DRAFT

**MINUTES  
PUBLIC HEARING  
Bylaw No. 1270-16 – Road Closure Bylaw  
Tuesday, December 6, 2016  
MD of Pincher Creek Council Chambers**

In order to receive public input on proposed Bylaw No. 1270-16, a Public Hearing conducted by the Council of the Municipal District of Pincher Creek No. 9, was held on December 6, 2016, in the Council Chambers of the Administration Building.

In attendance:

Council: Reeve Brian Hammond, Councillors Terry Yagos, Fred Schoening, and Quentin Stevick

Absent: Councillor Garry Marchuk

Staff: Chief Administrative Officer Wendy Kay, Director of Development and Community Services Roland Milligan, Director of Operations Leo Reedyk, Director of Finance Janene Felker, and Executive Assistant Tara Cryderman

1. Call Public Hearing to Order

The Public Hearing was called to order, the time being 1:00 pm.

2. Advertising Requirement

This Public Hearing has been advertised in accordance with Section 606 of the *Municipal Government Act*. This Public Hearing was advertised in the Pincher Creek Echo on Wednesday, November 23, and Wednesday, November 30, 2016.

3. Purpose of Public Hearing

The purpose of this Public Hearing is to receive public input on proposed Bylaw 1270-16. The purpose of proposed Bylaw 1270-16 is to close to public travel for the purpose of disposing of the roadways within the Hamlet of Pincher Station.

The lands are described as:

1. PLAN 1993N  
BLOCK 4  
THAT PORTION OF LANE FORMING PART OF LOT 21, BLOCK 4, PLAN \_\_\_\_\_,  
CONTAINING 0.028 HECTARES (0.07 ACRES) MORE OR LESS
2. PLAN 1993N  
BLOCK 4  
THAT PORTION OF LANE FORMING PART OF LOT 22, BLOCK 4, PLAN \_\_\_\_\_,  
CONTAINING 0.028 HECTARES (0.07 ACRES) MORE OR LESS
3. PLAN 1993N  
BLOCK 4  
THAT PORTION OF LANE FORMING PART OF LOT 23, BLOCK 4, PLAN \_\_\_\_\_,  
CONTAINING 0.037 HECTARES (0.09 ACRES) MORE OR LESS
4. PLAN 1993N  
THAT PORTION OF FOURTH AVENUE LYING ADJACENT TO BLOCK 3 AND  
FORMING PART OF LOT 14, BLOCK 3, PLAN \_\_\_\_\_, CONTAINING 0.175  
HECTARES (0.43 ACRES) MORE OR LESS

EXCEPTING THEREOUT ALL MINES AND MINERALS

4. Overview of Bylaw No. 1270-16

Roland Milligan gave a brief overview of Bylaw 1270-16.

5. Presentations

Reeve Brian Hammond asked if anyone present in the audience wished to make a statement. No one indicated their desire to make a statement.

a. Written

There were no written submissions provided.

6. Closing Comments / Further Questions

There were no further enquiries from the public.

7. Adjournment

Councillor Terry Yagos moved to adjourn the Public Hearing, the time being 1:04 pm.

---

Brian Hammond  
Reeve

---

Wendy Kay  
Chief Administrative Officer

DRAFT

**MINUTES**  
**PUBLIC HEARING**  
**Bylaw No. 1269-16 –Land Use Amendment - Solar Energy**  
**Thursday, December 1, 2016**  
**Salon A; Heritage Inn, Pincher Creek**

In order to receive public input on proposed Bylaw No. 1269-16, a Public Hearing conducted by the Council of the Municipal District of Pincher Creek No. 9 was held at the Heritage Inn in Pincher Creek, Alberta, on Thursday, December 1, 2016, commencing at 6:30 pm.

In attendance:

Council: Reeve Brian Hammond, Councillors Terry Yagos, Fred Schoening, and Quentin Stevick  
 Councillor Garry Marchuk as entered into the minutes.

Staff: Chief Administrative Officer Wendy Kay, Director of Development and Community Services Roland Milligan, Planning Advisor Gavin Scott, and Executive Assistant Tara Cryderman

1. Call Public Hearing to Order

The Public Hearing was called to order, the time being 6:30 pm.

2. Advertising Requirement

This Public Hearing has been advertised in accordance with Section 606 of the MGA. This Public Hearing was advertised in the *Pincher Creek Echo*, and *Shootin the Breeze* on Wednesday, November 16 and November 23, 2016, as well as on the Pincher Creek Voice and MD of Pincher Creek websites.

3. Purpose of Public Hearing

Councillor Garry Marchuk entered the meeting, the time being 6:31 pm.

The purpose of this Public Hearing is to receive public input on proposed Bylaw No. 1269-16.

Proposed Bylaw No. 1269-16 is to amend the Land Use Bylaw 1140-08, to allow for a number of changes which will better reflect the land use requirements for solar energy in the MD.

4. Overview of Bylaw No. 1269-16

Planning Advisor Gavin Scott spoke at this time:

- This amendment does speak to both residential and commercial / industrial solar energy farms.
- The two types of solar energy development was explained.
- The requirements for development permits for the two separate proposals were explained.
- Small scale, residential, energy was explained.
- The requirements for application was explained.
- The industrial / commercial installation was explained.
- The land districts where the solar farms will be allowed was explained.
- The requirements from the South Saskatchewan Reginal Planning Documents with relation to solar energy development was explained.
- The impacts of renewable energy on the lands and the balance between the two was explained.
- Soil types was mentioned.

5. Presentations

Reeve Brian Hammond asked if anyone present in the audience wished to make a statement.

The following indicated their desire to make a statement:

George Reynolds

Heidi Eijgel

Dallis McGlynn

Lois Johnston

George Reynold spoke at this time:

- Requested clarification with regards to the small development and their requirements for Development Permits.
- Requested clarification with regards to the design requirements from the MD.

Heidi Eijgel spoke at this time:

- Commended everyone for planning for renewal energy.
- Spoke in favour of the soil types stipulations contained within the proposed bylaw.
- Spoke to further wording regarding native grass land preservation / protection.
- Spoke to transmission line concerns.

Dallis McGlynn spoke at this time:

- Commented on the stipulations contained within Solar Energy System, Households, Sections (b), (c), (d) and (f). Mr. McGlynn noted that his current solar system would not fit within the proposed guidelines.

Gavin spoke to the glare requirements and the measurement requirements. There could be further amendments to the bylaw to capture these concerns.

Lois Johnston spoke at this time:

- Spoke to commercial farms with respect to soil types. There could perhaps be stronger wording to protect the agricultural lands. (i.e. instead of “preferred” use “excluded”).
- Spoke to the decommissioning proposals. Perhaps there could be a monetary bond in place.

Scott Osborn spoke at this time:

- Spoke to the angle, height, and glare of a solar array.

Heidi Eijgel:

- Requested that the bylaw be amended to include the word “existing”, before the word grasslands, Section 2(b)(ii).

a. Written

- (i) NRG Energy, Response to Amendments to Bylaw No. 1269-16, received November 28, 2016

6. Closing Comments / Further Questions

Council was reminded that no further information will be accepted regarding this bylaw once the Public Hearing is adjourned. A report will be drafted and presented to Council for further deliberation.

7. Adjournment

Councillor Garry Marchuk moved to adjourn the Public Hearing, the time being 7:02 pm.

---

Brian Hammond  
Reeve

---

Wendy Kay  
Chief Administrative Officer



[oldmanwatershed.ca](http://oldmanwatershed.ca)

MD Pincher Creek

December 6, 2016

# Film Project

- 8 videos complete, 3 more nearly complete
- Historical timeline being uploaded to website
- Film underway – maps complete



# Water Charter

- Mobilizing community action
- Raising awareness about water
- Showcasing partnerships
- Simple way to demonstrate leadership and commitment



Refill your bottle here  
[www.bluew.org](http://www.bluew.org)



# Headwaters Action Plan

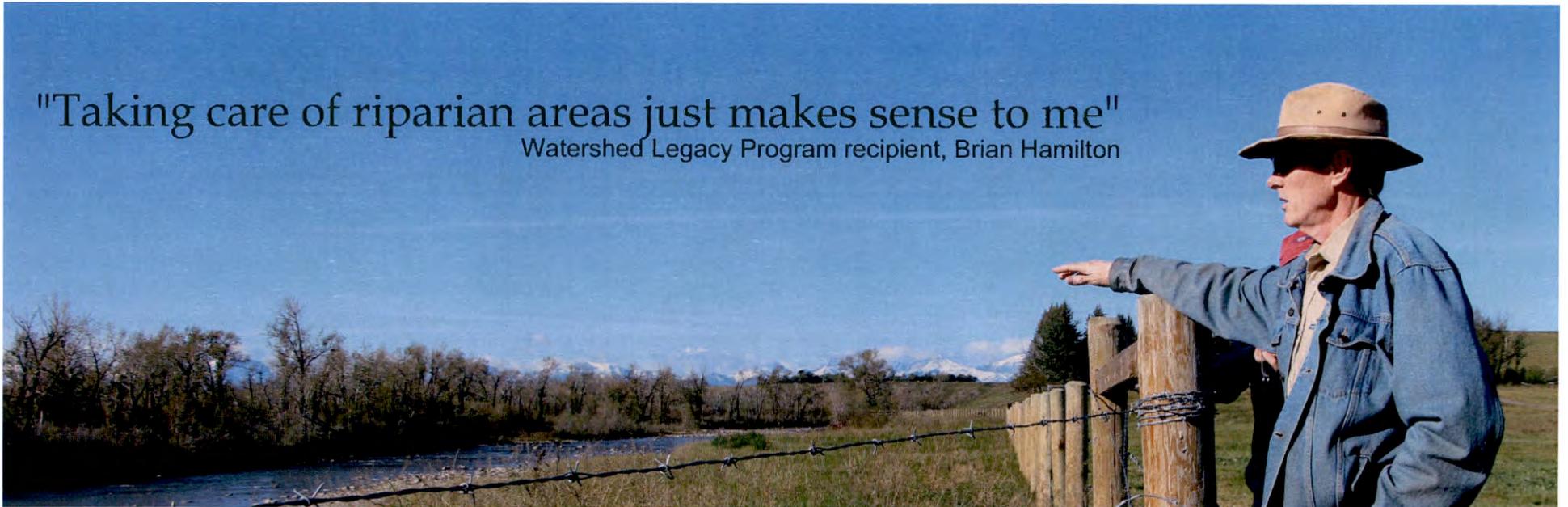
- Engaging recreationists about responsible behaviour, why it matters
- Advising Government of Alberta, Minister
- Restoring streambanks with Cows and Fish



# Watershed Legacy Program

- Supports community action
- Weed pulls, riparian fencing, off stream watering, stream crossings, education, mapping
- Coffee talks to prioritize projects, get input

"Taking care of riparian areas just makes sense to me"  
Watershed Legacy Program recipient, Brian Hamilton



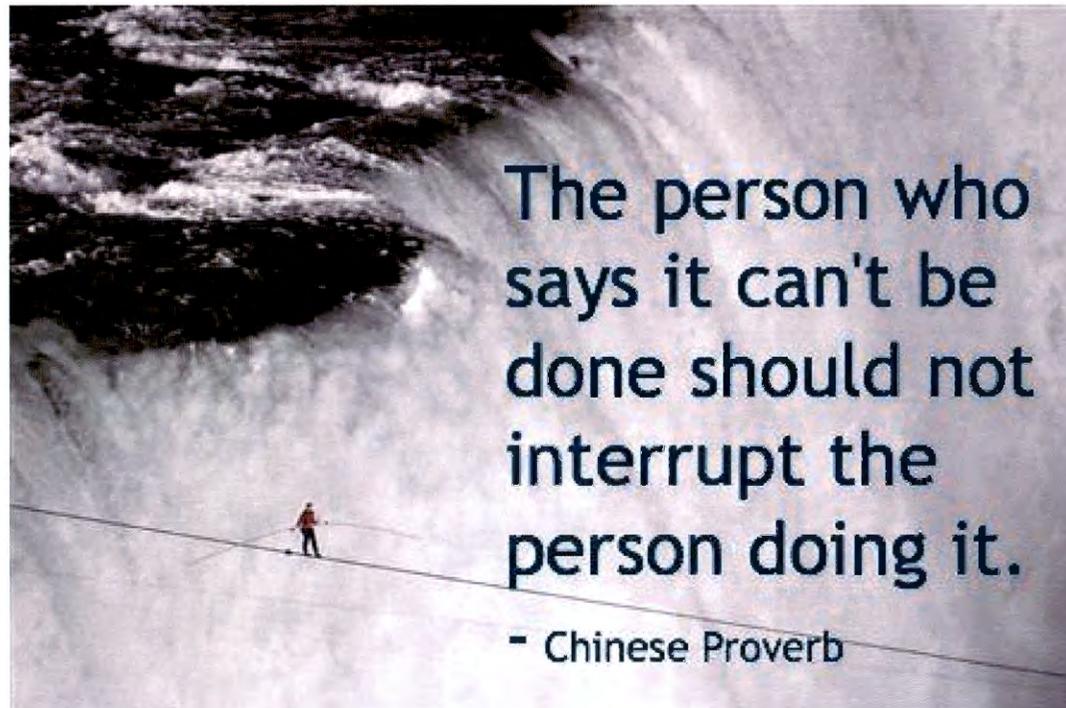
# Communications and Outreach

- 2 blogs / week on various topics
- 15,000 people every week on social media
- 2677 followers on Twitter, 1469 Facebook



# Water Quality Action Plan

- Starting spring 2017
- Do you have concerns?
- How can we support you?

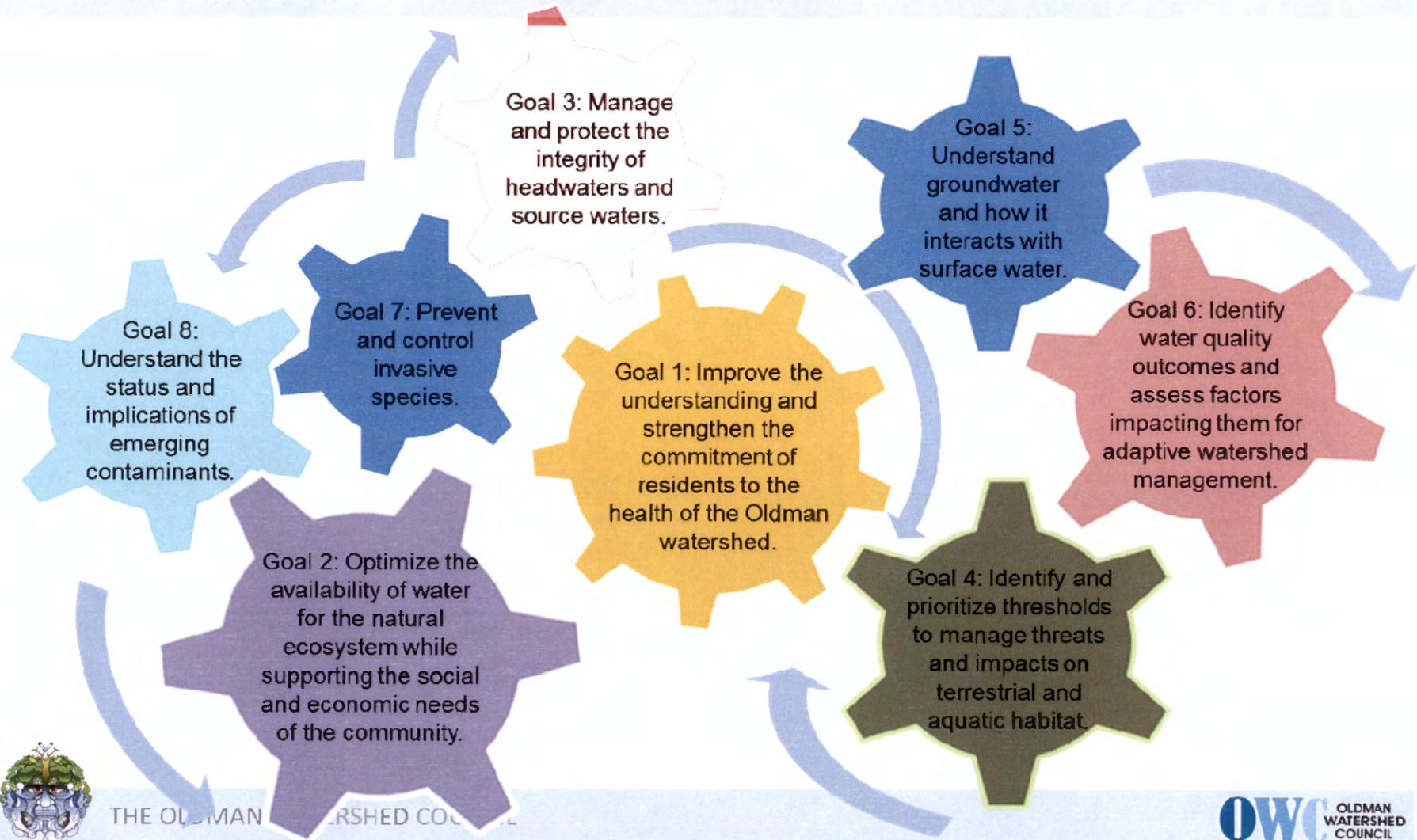


# Keep up to date

- Sign up for weekly email
- [Oldmanwatershed.ca/blog](http://Oldmanwatershed.ca/blog)
- Stop by 319 – 6<sup>th</sup> Street South Lethbridge



# 8 GOALS



RECEIVED

OCT 24 2016

M.D. OF PINCHER CREEK



319 - 6<sup>th</sup> Street South  
Lethbridge, AB T1J 2C7  
info@oldmanwatershed.ca  
(403) 330-1346

Reeve Brian Hammond  
Municipal District of Pincher Creek No.9  
P.O. Box 279  
Pincher Creek, AB T0K 1W0

oldmanwatershed.ca

October 18, 2016

Dear Reeve Hammond and the Councillors of the Municipal District of Pincher Creek No.9:

***You did it again!***

Last year, you invested \$250 in watershed management and health. The OWC put your money to work, inspiring people in homes, businesses, farms, and ranches to become more engaged than ever before. People across Southern Alberta are beginning to understand that clean, clear, plentiful water is the key to continued prosperity in the region.

**Here are some of the successes you made possible:**

> **Communications:** Our network is second to none. In addition to our own project updates, watershed stories and events, contributions come from throughout western Canada to reach about 15,000 people a week. Our photos, videos, articles and educational resources are free for everyone to use and easy to access on our new website ([www.oldmanwatershed.ca](http://www.oldmanwatershed.ca)). We also offer Social Media training at cost to all our partner organizations.

> **Education:** Our 4 Outreach Assistants were busy all summer in the backcountry, reaching out to recreationists in the headwaters and building a community of good practice. We are also at events throughout Southern Alberta, changing hearts and minds about everything from water conservation to bugs and aquatic invasive species!

> **Planning:** The OWC is one of 11 Watershed Planning and Advisory Councils across the province, mandated by the provincial government to provide information and advice under the Water For Life strategy. The Minister of Environment has been seeking our input regularly and we have been able to make a major impact on the province's planning processes, particularly with regard to the Livingstone and Porcupine Hills Land Footprint Management Plan.

> **Watershed Legacy Program:** Over \$25,000 was awarded to 12 projects in the Oldman watershed, ranging from invasive weed control to riparian restoration through fencing and off stream waterers. We are making a difference directly on the land and for the river.

> **The Hub:** Our new location is accessible, welcoming and available for you to use as a meeting space. The coffee pot is always on and we look forward to chatting with you about our accomplishments and vision for the upcoming year!

Our annual donations come from both urban and rural users.

**Municipalities help to keep us going strong with just \$0.35 per resident.**

For 3,158, that is an investment of \$1,105 and is critical for OWC to leverage as matching funds for grants.

**Thanks to the M.D. of Pincher Creek No.9 for your continued support!**

If you would like a presentation, or have any questions, please contact Shannon Frank, OWC's Executive Director, by phone at: (403) 330-1759 or email: [shannon@oldmanwatershed.ca](mailto:shannon@oldmanwatershed.ca).

Sincerely,

Doug Kaupp, OWC Chairman

## SOUTHERN ALBERTA WATER CHARTER 2017

Whereas, the United Nations General Assembly: "Recognizes the right to safe and clean drinking water and sanitation as a human right that is essential for the full enjoyment of life and all human rights." (28 July 2010, Resolution 64/292)

And Whereas, the Government of Canada has stated: "Pollution of the water resources of Canada is a significant and rapidly increasing threat to the health, well-being and prosperity of the people of Canada and to the quality of the Canadian environment at large and as a result it has become a matter of urgent national concern that measures be taken to provide for water quality management in those areas of Canada most critically affected." (Canada Water Act, R.S.C., 1985, c. C-11)

And Whereas, the Province of Alberta has stated: "Water is not only a resource, it is a life source. We all share the responsibility to ensure a healthy, secure and sustainable water supply for our communities, environment and economy - our quality of life depends on it. The Government of Alberta's renewed Water for Life strategy has three main goals: Safe, secure drinking water; Healthy aquatic ecosystems; and Reliable, quality water supplies for a sustainable economy." (Water for Life: Alberta's strategy for sustainability, 2003- Nov 2003)

And Whereas, the Oldman Watershed Council has stated: "Southern Alberta has a water heritage worth protecting. The Oldman Watershed provides: world-class recreational opportunities; rich economic benefits; home to wildlife and many species at risk; a source of spiritual meaning; life and prosperity from the headwaters through to the Hudson Bay. Our goal is to ensure clean, clear drinking water for generations to come." ([www.oldmanwatershed.ca](http://www.oldmanwatershed.ca), accessed 2016)

Therefore, I, <organization representative name>, <representative title & organization name>, on behalf of <participating organization>, do commit to at least one new project and / or program in 2017, for the betterment of people, animals and ecosystems in the Oldman watershed. Details thereof will be submitted to the Oldman Watershed Council no later than April 1, 2017.

The <participating organization> proudly declares:

- 1) Active participation in the Southern Alberta Water Charter
- 2) Encourage citizens to participate
- 3) Commitment of <participating organization> to the better management and health of the Oldman watershed.

Signed \_\_\_\_\_

Date \_\_\_\_\_

- 1) Any organization in the Oldman Watershed is encouraged to participate.
- 2) By February 15, 2017 all participating organizations will have signed the Charter and submitted it to the Oldman Watershed Council (OWC).
- 3) By March 15, 2017 all participating organizations will have chosen and downloaded a badge which best represents their focus on watershed management and health. Organizations will also have decided on their beginning specific action or actions they will undertake to support the Charter. These will be new, community Water Charter actions, not e.g. "We will continue to monitor water quality".
- 4) OWC will help provide advice to anyone wishing to participate as to how to maximize the positive watershed impact.
- 5) By April 15, 2017 OWC and Charter Partners will make a joint media announcement throughout the watershed, place the badge, the Charter, and related verbiage on their websites, and will have included the Charter wherever appropriate in internal and external communications. Charter Partners will be responsible for making known and sharing their Water Charter Acts with the community and encouraging the community to help make them a success.
- 6) On May 15, 2017 the Water Charter Actions begin. We will kick-off with a major media event. Events and actions will continue from May long weekend through to September long weekend in all areas of the watershed and are community-driven. OWC will help promote and encourage local volunteers and media and all actions must be registered with OWC prior to them taking place.
- 7) Throughout the summer, Charter Partners will document their Water Charter Acts in blog postings and photos and will submit them to OWC. As OWC continues to publish its video series, Charter Partners can add or switch out the badges on their websites, and they can add the blogs and photos about their Water Charter Acts to their own website pages.
- 8) The campaign will close at the end of September long weekend 2017.
- 9) By October 15, 2017, the OWC will compile all Charter Partners' final blogs and action reports and publish on our website and social media channels. We will provide an overview of the Water Charter Acts and their distribution and impact throughout the watershed.
- 10) By November 15, 2017 the OWC will host a Water Charter Celebration that will include a major media event and special awards will be given to participants.



Oldman Watershed Council

## MD OF PINCHER CREEK

JANUARY 4, 2017

---

TO: Wendy Kay, CAO  
FROM: Leo Reedyk, Director of Operations  
SUBJECT: CAPITAL PROJECT BRIDGE FILE 468 AND 75737 REPLACEMENT

---

**1. Origin:**

The capital plan for 2017 includes the replacement of Bridge File (BF) 468 (Toney Drive over Kettles Creek), and BF 75737 (North Burmis Road over a tributary of Todd Creek).

**2. Background:**

Detailed design and tender documents were prepared by WSP Canada Inc. for the Municipal District in 2016. The projects were tendered and closed on December 15, 2016.

The tender resulted in 15 companies providing tenders for the two projects (attached). Two options were tendered for each bridge, without a detour (Option "A") and with a detour (Option "B"). For both options, Dirt World was the low tenderer with a combined Option "A" price of \$254,175.24 and Option "B" \$279,175.24. Construction engineering is the same for both options at \$40,000.00.

Dirt World has indicated they are looking to do the work during the fish window from August 15 to September 11, 2017. As this is during harvest, and detours are a significant length, it is recommended that Option "B" be chosen as the preferred option for both bridges.

The tendered price is within the budgeted amount. WSP Canada Inc. has confirmed the Tender is compliant and is awaiting confirmation of reference checks.

The Province of Alberta has recently announced the guidelines for the new Strategic Transportation Infrastructure Program. These bridge projects are eligible projects under the Local Road Bridge Program. The deadline for application under this program is February 3, 2017.

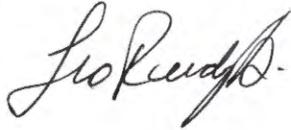
**3. Recommendation:**

THAT the report from the Director of Operations, dated January 4, 2017, regarding the Capital Project Bridge File 468 and 75737 Replacement be received;

AND THAT Council authorize the Reeve and Chief Administrative Officer to sign the contracts with Dirt World, following satisfactory reference checks to proceed with the project, with project funding of \$319,175.24, including engineering coming from Public Works Capital Bridge Reserve (6-12-0-772-6760);

AND FURTHER THAT should the municipality be successful in receiving a grant from the Strategic Transportation Infrastructure Program, funds received from the program be used prior to using the Public Works Capital Bridge Reserve.

Respectfully Submitted,



Leo Reedyk

Attachments

Reviewed by: Wendy Kay, Chief Administrative Officer



Date: January 5, 2017

**\*\*UNOFFICIAL\*\***

WSP Canada Inc.

**Unofficial Tender Results**

<b>M.D. of Pincher Creek No. 9</b>	Project: <b>Bridge File 468</b> <b>Bridge File 75737</b>	
<b>Bridge Culvert Installation and Other Work</b>	Contract No. <b>161-00416-00</b>	
	Date: <b>December 15, 2016</b>	
<b>Contractor</b>	<b>Amount Bid BF 468 (Option A)</b>	<b>Amount Bid BF 468 (Option B)</b>
Dirtworld Contracting Inc.	\$142,968.24	\$162,968.24
Schlosser Martin Construction Ltd.	\$231,940.43	\$270,951.16
Don Boyce Contracting Ltd.	\$233,433.00	\$298,643.00
Emard Excavating Ltd.	\$243,786.50	\$262,786.50
Tanex (2003) Inc.	\$239,800.00	\$264,800.00
Volker Stevin Highways Ltd.	\$247,700.00	\$274,700.00
NL Smith & Sons Construction Ltd.	\$267,898.32	\$315,898.32
Blackie Site Works Ltd.	\$269,568.00	\$326,388.00
Whissell Contracting Ltd.	\$277,892.15	\$375,725.63
Unsurpassable Construction Ltd.	\$284,000.00	\$298,000.00
Porter Tanner Associates Inc.	\$275,091.00	\$282,691.00
Ossa Terra Ltd.	\$295,131.00	\$328,957.00
deGraaf Excavating Ltd.	\$339,520.00	No Bid
Contour Earthmoving Ltd.	\$356,350.00	\$500,850.00
Kaewest Contracting Inc. o/a Link Builders	\$573,395.22	\$801,541.72
<b>Contractor</b>	<b>Amount Bid BF 75737 (Option A)</b>	<b>Amount Bid BF 75737 (Option B)</b>
Dirtworld Contracting Inc.	\$111,207.00	\$116,207.00
Schlosser Martin Construction Ltd.	\$134,439.54	\$168,428.42
Don Boyce Contracting Ltd.	\$148,582.00	\$194,282.00
Emard Excavating Ltd.	\$170,484.64	\$178,483.90
Tanex (2003) Inc.	\$194,700.00	\$219,700.00
Volker Stevin Highways Ltd.	\$201,700.00	\$228,700.00
NL Smith & Sons Construction Ltd.	\$189,304.93	\$237,304.93
Blackie Site Works Ltd.	\$194,357.00	\$245,584.00
Whissell Contracting Ltd.	\$230,532.97	\$342,077.10
Unsurpassable Construction Ltd.	\$235,299.40	\$235,299.40
Porter Tanner Associates Inc.	\$250,920.00	\$258,420.00
Ossa Terra Ltd.	\$237,540.00	\$254,920.00
deGraaf Excavating Ltd.	\$240,200.00	No Bid
Contour Earthmoving Ltd.	\$267,450.00	\$386,950.00
Kaewest Contracting Inc. o/a Link Builders	\$364,145.16	\$552,012.16
<b>Low Tender Received From:</b>		
<b>(See following sheets)</b>		

**\*\*UNOFFICIAL\*\***

WSP Canada Inc.

**Unofficial Tender Results**

M.D. of Pincher Creek No. 9	Project: Bridge File 468 Bridge File 75737		
	Contract No. 161-00416-00		
Bridge Culvert Installation and Other Work	Date: December 15, 2016		
	Contractor	Amount Bid	
	BF 468 (Option A)	BF 75737 (Option A)	Combined
Dirtworld Contracting Inc.	\$142,968.24	\$111,207.00	\$254,175.24
Schlosser Martin Construction Ltd.	\$231,940.43	\$134,439.54	\$366,379.97
Don Boyce Contracting Ltd.	\$233,443.00	\$148,582.00	\$382,025.00
Emard Excavating Ltd.	\$243,786.50	\$170,484.63	\$414,271.13
Tanex (2003) Inc.	\$239,800.00	\$194,700.00	\$434,500.00
Volker Stevin Highways Ltd.	\$247,700.00	\$201,700.00	\$449,400.00
NL Smith & Sons Construction Ltd.	\$267,898.32	\$189,304.93	\$457,203.25
Blackie Site Works Ltd.	\$269,568.00	\$194,357.00	\$463,925.00
Whissell Contracting Ltd.	\$277,892.15	\$230,532.97	\$508,425.12
Unsurpassable Construction Ltd.	\$284,000.00	\$235,299.40	\$519,299.40
Porter Tanner Associates Inc.	\$275,091.00	\$250,920.00	\$526,011.00
Ossa Terra Ltd.	\$295,131.00	\$237,540.00	\$532,671.00
deGraaf Excavating Ltd.	\$339,520.00	\$240,200.00	\$579,720.00
Contour Earthmoving Ltd.	\$356,350.00	\$267,450.00	\$623,800.00
Kaewest Contracting Inc. o/a Link Builders	\$573,393.68	\$364,145.16	\$937,538.84
Contractor	Amount Bid		
	BF 468 (Option A)	BF 75737 (Option B)	Combined
Dirtworld Contracting Inc.	\$142,968.24	\$116,207.00	\$259,175.24
Schlosser Martin Construction Ltd.	\$231,940.43	\$168,428.42	\$400,368.85
Emard Excavating Ltd.	\$243,786.50	\$178,483.90	\$422,270.40
Don Boyce Contracting Ltd.	\$233,443.00	\$194,282.00	\$427,725.00
Tanex (2003) Inc.	\$239,800.00	\$219,700.00	\$459,500.00
Volker Stevin Highways Ltd.	\$247,700.00	\$228,700.00	\$476,400.00
NL Smith & Sons Construction Ltd.	\$267,898.32	\$237,304.93	\$505,203.25
Blackie Site Works Ltd.	\$269,568.00	\$245,584.00	\$515,152.00
Unsurpassable Construction Ltd.	\$284,000.00	\$235,299.40	\$519,299.40
Porter Tanner Associates Inc.	\$275,091.00	\$258,420.00	\$533,511.00
Ossa Terra Ltd.	\$295,131.00	\$254,920.00	\$550,051.00
Whissell Contracting Ltd.	\$277,892.15	\$342,077.10	\$619,969.25
Contour Earthmoving Ltd.	\$356,350.00	\$386,950.00	\$743,300.00
Kaewest Contracting Inc. o/a Link Builders	\$573,393.68	\$552,012.16	\$1,125,405.84
<b>Low Tender Received From:</b>			
Dirtworld Contracting Inc.	BF 468 (A) + BF 75737 (A)		\$254,175.24
Dirtworld Contracting Inc.	BF 468 (A) + BF 75737 (B)		\$259,175.24

**\*\*UNOFFICIAL\*\***

WSP Canada Inc.

**UnOfficial Tender Results**

M.D. of Pincher Creek No. 9	Project: Bridge File 468 Bridge File 75737		
	Contract No. 161-00418-00		
Bridge Culvert Installation and Other Work	Date: December 15, 2016		
	Contractor	Amount Bid	
	BF 468 (Option B)	BF 75737 (Option A)	Combined
Dirtworld Contracting Inc.	\$162,968.24	\$111,207.00	\$274,175.24
Schlosser Martin Construction Ltd.	\$270,951.16	\$134,439.54	\$405,390.70
Emard Excavating Ltd.	\$262,786.50	\$170,484.75	\$433,271.25
Don Boyce Contracting Ltd.	\$298,643.00	\$148,582.00	\$447,225.00
Tanex (2003) Inc.	\$264,800.00	\$194,700.00	\$459,500.00
Volker Stevin Highways Ltd.	\$274,700.00	\$201,700.00	\$476,400.00
NL Smith & Sons Construction Ltd.	\$315,898.32	\$189,304.93	\$505,203.25
Blackie Site Works Ltd.	\$326,388.00	\$194,357.00	\$520,745.00
Unsurpassable Construction Ltd.	\$298,000.00	\$235,299.40	\$533,299.40
Porter Tanner Associates Inc.	\$282,691.00	\$250,920.00	\$533,611.00
Ossa Terra Ltd.	\$328,957.00	\$237,540.00	\$566,497.00
Whissell Contracting Ltd.	\$375,725.63	\$230,532.97	\$606,258.60
Contour Earthmoving Ltd.	\$500,850.00	\$267,450.00	\$768,300.00
Kaewest Contracting Inc. o/a Link Builders	\$801,540.18	\$364,145.16	\$1,165,685.34
Contractor	Amount Bid		
	BF 468 (Option B)	BF 75737 (Option B)	Combined
Dirtworld Contracting Inc.	\$162,968.24	\$116,207.00	\$279,175.24
Schlosser Martin Construction Ltd.	\$270,951.16	\$166,428.42	\$439,379.58
Emard Excavating Ltd.	\$262,786.50	\$178,483.90	\$441,270.40
Tanex (2003) Inc.	\$264,800.00	\$219,700.00	\$484,500.00
Don Boyce Contracting Ltd.	\$298,643.00	\$194,282.00	\$492,925.00
Volker Stevin Highways Ltd.	\$274,700.00	\$228,700.00	\$503,400.00
Unsurpassable Construction Ltd.	\$298,000.00	\$235,299.40	\$533,299.40
Porter Tanner Associates Inc.	\$282,691.00	\$258,420.00	\$541,111.00
NL Smith & Sons Construction Ltd.	\$315,898.32	\$237,304.93	\$553,203.25
Blackie Site Works Ltd.	\$326,388.00	\$245,584.00	\$571,972.00
Ossa Terra Ltd.	\$328,957.00	\$254,920.00	\$583,877.00
Whissell Contracting Ltd.	\$375,725.13	\$342,077.10	\$717,802.23
Contour Earthmoving Ltd.	\$500,850.00	\$386,950.00	\$887,800.00
Kaewest Contracting Inc. o/a Link Builders	\$801,540.18	\$552,012.16	\$1,353,552.34
<b>Low Tender Received From:</b>			
Dirtworld Contracting Inc.	BF 468 (B) + BF 75737 (A)		\$274,175.24
Dirtworld Contracting Inc.	BF 468 (B) + BF 75737 (B)		\$279,175.24

## MD OF PINCHER CREEK

JANUARY 4, 2017

---

TO: Wendy Kay, CAO  
FROM: Leo Reedyk, Director of Operations  
SUBJECT: LOGGING ROAD RIGHT OF WAYS

---

**1. Origin:**

Administration received a request to log a number of segments of road right of way in Township 10, Range 2 west of the 5<sup>th</sup> Meridian.

**2. Background:**

The owner of SW 18 and NW 7- 10-2-W5M has requested permission to log the road right of ways west of the properties as well as the road right of way between the ¼ sections. He grazes cattle on the land and is looking to replace the fences.

To assist in the fencing of the property line and to prevent damage to the fence from falling trees in the future he initiated the request (attached). Municipal District Policy 310 – Development and Improvement of Municipal Roads, requires Council approval for all work on road right of ways, and a permit is required from Alberta Agriculture and Forests for the commercial harvest of timber from Crown land.

Given the owners intent to fence the property line and graze the road right of way with his grazing lease in the adjacent forestry lands, a Licence of Occupation should be issued as well.

**3. Recommendation:**

THAT the report from the Director of Operations, dated January 4, 2017, regarding the Logging of Road Right of Ways be received;

AND THAT Council authorize logging of the road right of ways adjacent to the SW 18-10-2-W5M and NW 7-10-2-W5M, following proof of a permit from Alberta Agriculture and Forestry;

AND FURTHER THAT prior to approval being granted, a License of Occupation be obtained from the Municipal District.

Respectfully Submitted,



Leo Reedyk

Attachments

Reviewed by: Wendy Kay, Chief Administrative Officer *W. Kay*

Date: *January 5, 2017*

## Leo Reedyk

---

**From:** Rob Nichols <robnicholswvr@gmail.com>  
**Sent:** December 16, 2016 1:17 PM  
**To:** Leo Reedyk  
**Subject:** Re: [External] RE: Right of Way

Leo  
Thank you for your response. I did not realize this matter would have to go to council. Even though I believe January 10 will be too late let's put it on the agenda and we will see what happens.  
When I return I will contact you and Forestry.  
Thanks again.  
Rob

Sent from Ericka's iPhone 🍏

On Dec 16, 2016, at 11:11 AM, Leo Reedyk <[AdminDirOps@mdpincercreek.ab.ca](mailto:AdminDirOps@mdpincercreek.ab.ca)> wrote:

Good morning Rob. Now that we have the locations we can take this to Council for consideration. Their next meeting is scheduled for January 10, 2017.

In discussions with Rupert Hewison (403-562-3138) of Alberta Agriculture and Forestry in the Blairmore office a permit would be required for timber on the road right of way.

We can bring this forward to Council at that time if you wish, with the condition that a permit be obtained prior to work on the road right of way.

Please advise.

Thanks,

L.J. (Leo) Reedyk, A.A.E.  
Director of Operations  
MD of Pincher Creek No. 9

This email and any files transmitted with it are confidential and intended solely for the use of the individual or entity to which they are addressed. Please notify the sender immediately by e-mail if you have received this e-mail by mistake and delete this e-mail from your system. If you are not the intended recipient you are notified that disclosing, copying, distributing or taking any action in reliance on the contents of this information is strictly prohibited. Attachment to this e-mail may contain viruses that could damage your computer system. Whilst we take reasonable precautions to minimize this risk, we do not accept liability for any damage which may result from software viruses. You should carry out your own virus checks prior to opening any attachment. Please note that errors can occur in electronically transmitted materials. We do not accept liability for any such errors. If verification is required please ask for a hard copy.

---

**From:** Freeze, Paul [<mailto:Paul.Freeze@canfor.com>]  
**Sent:** December 15, 2016 6:32 AM  
**To:** Leo Reedyk <[AdminDirOps@mdpincercreek.ab.ca](mailto:AdminDirOps@mdpincercreek.ab.ca)>; Rob Nichols <[robnicholswvr@gmail.com](mailto:robnicholswvr@gmail.com)>  
**Cc:** Roland Milligan <[AdminDirDev@mdpincercreek.ab.ca](mailto:AdminDirDev@mdpincercreek.ab.ca)>; Stu Weber <[PWSuperintendent@mdpincercreek.ab.ca](mailto:PWSuperintendent@mdpincercreek.ab.ca)>  
**Subject:** RE: [External] RE: Right of Way

Hi Leo,

Rob asked me to confirm as he can't review the map at his current location. This is correct. In addition, there is also a portion of NW7 as I highlighted below on the picture.

<image004.png>Paul

---

**From:** Leo Reedyk [mailto:AdminDirOps@mdpincercreek.ab.ca]

**Sent:** Wednesday, December 14, 2016 8:13 AM

**To:** Freeze, Paul <Paul.Freeze@canfor.com>; Rob Nichols <robnicholswvr@gmail.com>

**Cc:** Roland Milligan <AdminDirDev@mdpincercreek.ab.ca>; Stu Weber

<PWSuperintendent@mdpincercreek.ab.ca>

**Subject:** RE: [External] RE: Right of Way

Yes Paul. So the request is to log the south and west of the SW18-10-2-W5M?

Leo

---

**From:** Freeze, Paul [mailto:Paul.Freeze@canfor.com]

**Sent:** December 14, 2016 6:34 AM

**To:** Leo Reedyk <AdminDirOps@mdpincercreek.ab.ca>; Rob Nichols <robnicholswvr@gmail.com>

**Cc:** Roland Milligan <AdminDirDev@mdpincercreek.ab.ca>; Stu Weber

<PWSuperintendent@mdpincercreek.ab.ca>

**Subject:** RE: [External] RE: Right of Way

Hi Leo,

<image005.png>Can you see this?

<image006.png>

<image009.png><image010.png>

Paul

---

**From:** Leo Reedyk [mailto:AdminDirOps@mdpincercreek.ab.ca]

**Sent:** Tuesday, December 13, 2016 4:33 PM

**To:** Rob Nichols <robnicholswvr@gmail.com>

**Cc:** Roland Milligan <AdminDirDev@mdpincercreek.ab.ca>; Stu Weber

<PWSuperintendent@mdpincercreek.ab.ca>; Freeze, Paul <Paul.Freeze@canfor.com>

**Subject:** [External] RE: Right of Way

Good day Rob. I have cc'ed a couple of people within our organization to look at this. The attached map and arrows did not print on one sheet so I am still not sure of the road ROW in question. Perhaps Paul can confirm for us.

We have no definite policy on logging the road ROW but you do require our permission to do work on the ROW. We understand clearing it to assist in fencing the property line and will discuss this tomorrow once we are clear on the ROW(s) in question.

Thanks for the request, we will get back to you shortly,

L.J. (Leo) Reedyk, A.A.E.  
Director of Operations  
MD of Pincher Creek No. 9

This email and any files transmitted with it are confidential and intended solely for the use of the individual or entity to which they are addressed. Please notify the sender immediately by e-mail if you have received this e-mail by mistake and delete this e-mail from your system. If you are not the intended recipient you are notified that disclosing, copying, distributing or taking any action in reliance on the contents of this information is strictly prohibited. Attachment to this e-mail may contain viruses that could damage your computer system. Whilst we take reasonable precautions to minimize this risk, we do not accept liability for any damage which may result from software viruses. You should carry out your own virus checks prior to opening any attachment. Please note that errors can occur in electronically transmitted materials. We do not accept liability for any such errors. If verification is required please ask for a hard copy.

---

**From:** Rob Nichols [<mailto:robnicholswvr@gmail.com>]  
**Sent:** December 13, 2016 3:17 PM  
**To:** Leo Reedyk <[AdminDirOps@mdpincercreek.ab.ca](mailto:AdminDirOps@mdpincercreek.ab.ca)>  
**Subject:** Right of Way

Hello

This Rob Nichols I have a ranch that lies between Willow Valley road and the gap road  
Jody Best thought that you would be the contact person regarding logging a ROW that lies between my  
deeded land and lease land that I own

My land is shown on your municipal map as 847155 Ab Ltd

All of this has come up very recently while I am in Cuba with limited internet and no phone that works  
I have had the logging company contact attach a map that shows the location and ROW

While they are in there flagging the areas to log I would really like to get the limits of that ROW logged  
for future fencing

Could you authorize the ROW being logged ?

Thank you ahead for your quick response

Regards, Rob

Sent from Ericka's iPhone ❤️

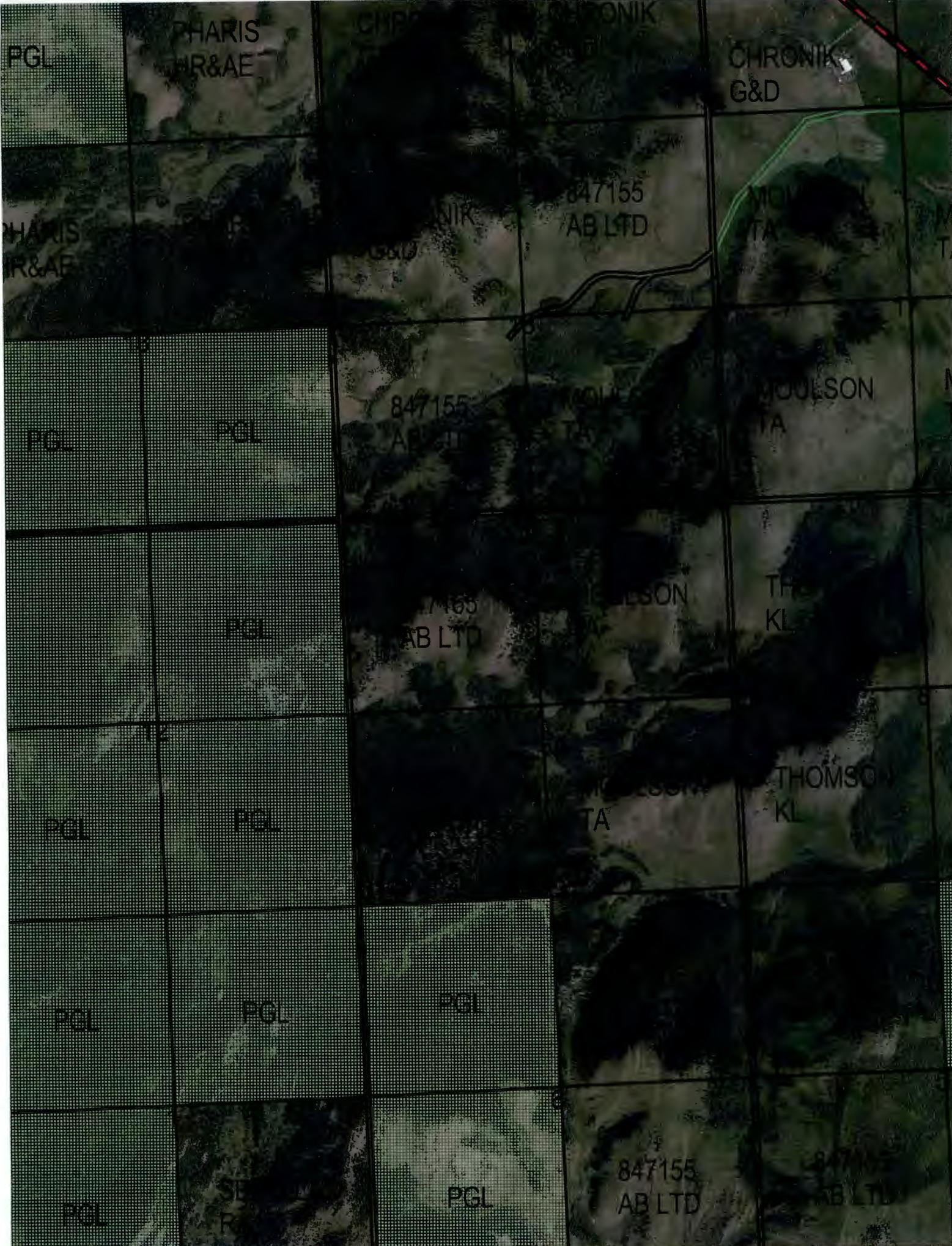
Sent from Ericka's iPhone ❤️

Begin forwarded message:

**From:** "Freeze, Paul" <[Paul.Freeze@canfor.com](mailto:Paul.Freeze@canfor.com)>  
**Date:** December 13, 2016 at 12:59:51 PM GMT-5  
**To:** "[robnicholswvr@gmail.com](mailto:robnicholswvr@gmail.com)" <[robnicholswvr@gmail.com](mailto:robnicholswvr@gmail.com)>  
**Subject:** Maps

Hi Rob,

Attached is a map showing what I think are the Rights-of-Way. I believe they are the  
areas in between the double grey lines:



## Director of Operations Report January 4, 2017

### **Operations Activity Includes:**

- December 14, Joint Worksite Health and Safety meeting;
- December 15, Bridge 468 and 75737 Tender Opening;
- December 16 to January 2, Holiday.

### **Agricultural and Environmental Services Activity Includes:**

- December 16, New Website editing meeting;
- December 19 – 21, Draft Agricultural and Environmental Services Strategic Plan;
- December 19 – 21, Agricultural Service Board Grant Funding Application;
- December 20, OH&S Subcommittee Meeting;
- December 21, Environmental Farm Plan with producer;
- December 22 – January 2, Christmas Holidays;
- January 3, New Website editing session.

### **Public Works Activity Includes:**

- Snow removal all locations.

### **Upcoming:**

- January 5, Agricultural Service Board meeting;
- January 10, Council meeting;
- January 11, Joint Worksite Health and Safety Meeting.

### **Project Update:**

- 2013 Disaster Recovery Projects
  - Satoris Road – Awaiting AEP approval for road realignment.
- Community Resilience Program
  - Regional Water System Intake Relocation – Pipeline to the edge of the reservoir is complete. Awaiting Regulatory approval for the intake tender process.
- Capital Projects
  - Bridge Projects Tendered

### **Call Logs – attached.**

### **Recommendation:**

That the Operations report for the period December 8, 2016 to January 4, 2017 be received as information.

---

Prepared by: Leo Reedyk

*Leo Reedyk*  
*W. Kay*

Date: January 4, 2017

Reviewed by: Wendy Kay

Date: *January 5, 2017*

Submitted to: Council

Date: January 10, 2017

## PUBLIC WORKS

WORK ORDER	DIVISION	LOCATION	CONCERN/REQUEST	ASSIGNED TO	ACTION TAKEN	REQUEST DATE	Completion Date
535	Beaver Mines		Tennis court upgrade	Stu Weber	Deferred to Spring 2017	2016-08-29	
536	Division 3	SE6 T7 R1 W5	RQ to upgrade approach	Stu Weber	Deferred to Spring 2017	2016-09-22	
538	Division 2	RR29-5	through the wetland/Settlement of soil on the westside has resulted in riprap subsiding and exposed soil will be subject to wave action	Stu Weber	Work in Progress	2016-10-04	
563	Division 1	NW32 T3 R29 W5	Culvert too short for the road/drove off the edge and damaged his vehicle	Bob Millar	Inspected/Deferred to Spring project 2017	2016-11-16	
663	Division 2	RR30-2/Twp5-4	Culvert has a hole on top of it / needs fixing	Bob Millar	Temp. Fix/DeferredUntil Spring to complete 2017	2016-11-28	
665	Division 4	SE10 T7 R29 W4	Site #7106 RR29-2 RQ Driveway to be graded	Tim Oczkowski	Completed	2016-11-30	2016-12-06
666	Lundbreck		RQ Trailer Park to be graded	Dave Sekella	Completed	2016-11-30	2016-12-02
667	Division 1	NW19 T3 R29 W4	RQ Driveway to be plowed	Rod Nelson	Completed	2016-12-05	2016-12-07
668	Lundbreck		Park Street needs plowing	Bob Salmon	Completed	2016-12-13	2016-12-16
669	Beaver Mines		Concerns re downslop drainage & noit able to attend meeting	Leo	Completed	2016-12-14	2016-12-16
670	Division 3	SW16 T6 R30 W4	RQ to have approach widened	Stu Weber	Deferred to Spring 2017	2016-12-14	
671	Airport		Re runway conditions	Stu Weber	Completed	2016-12-05	2016-12-06
672	Division 2	SW22 T5 R30 W4	RQ to plow driveway	Brent Gunderson	Completed	2016-12-06	2016-12-07
673	Division 5	NE25 T7 R3 W5	RQ to plow driveway	Dave Sekella	Completed	2016-12-06	2016-12-08
674	Division 3	NE17 T6 R30 W4	Site 30332 TWP6-2A/Hole in the culvert	Bob Millar	Temporary fix until spring	2016-12-08	
675	Division 1		Injured Deer HWY 6 1/4 mile south of Spread Eagle	Fish & Wildlife	Completed	2016-12-12-	2016-12-12
676	Lundbreck	Oakley Cres.	RQ street to be plowed	Bob Salmon	Completed	2016-12-19	2016-12-20
677	Division 4	TWP8-4	Bridge over Todd Creek has sign sticking out	Bob Salmon	Completed	2016-12-19	2016-12-19
678	Division 3	SE13 T7 R2 W5	Culvert Drainage Project (calls Dec 5/13/19/20)	Stu Weber	Work in Progress	2016-12-05	



January 5, 2017

TO: Reeve and Council  
 FROM: Roland Milligan, Director of Development and Community Services  
 SUBJECT: **Subdivision Extension – McRae, SW 21-6-1 W5M, 2008-0-354**

**1. Origin**

- On January 5, 2017, the MD received the second subdivision extension request for Subdivision File No. 2008-0-354.
- The subdivision is located within the SW 21-6-2 W5M (Subdivision File No. 2008-0-354).
- The subdivision was approved on February 3, 2009.
- In order to finalize the subdivision there were some road plan realignment issues that had to take place. These required two road closures which then required Right-of-Way agreements with both Telus and AltaGas.
- The first subdivision extension was granted in March of 2010 for seven (7) months.
- All required documents have been submitted to the applicant’s surveyor for submission to Land Titles for the registration of the subdivision.
- The Oldman River Regional Services Commission (ORRSC) requires that the subdivision approval continues to be valid prior to forwarding the final documents for registration of the subdivision.
- ORRSC has received an application to extend the approval.
- The subdivision extension request is for a one year extension to January 3, 2018.

**Recommendation No. 1**

- That pursuant to Policy 409, Council grants a further one (1) year extension to Subdivision Application 2008-0-354, to January 3, 2018.

Respectfully Submitted,

Roland Milligan

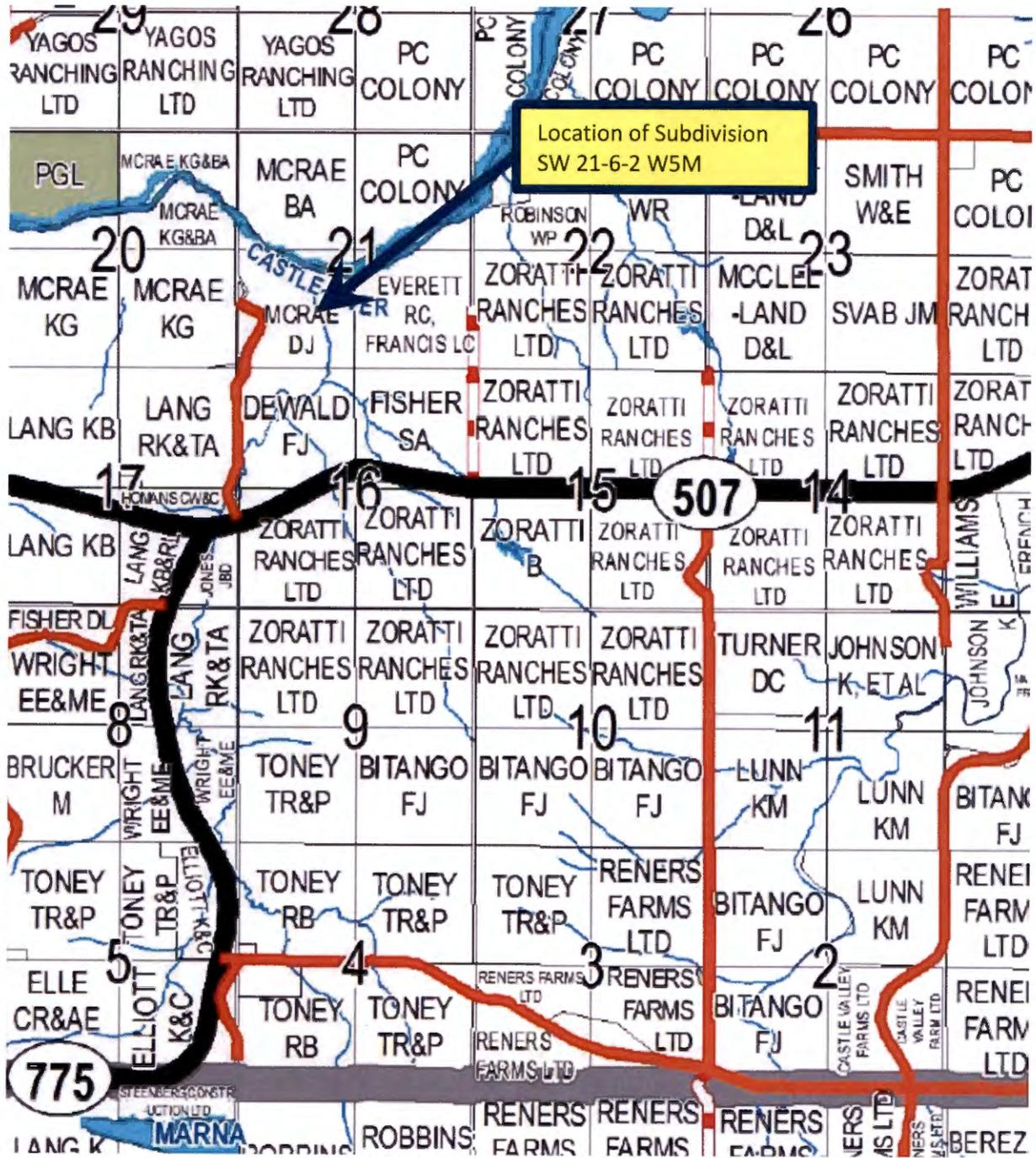


Enclosure(s): 1) Extension Package

Reviewed by: Wendy Kay, CAO

*W-Kay* *January 5, 2017*

# Location Map





3105 - 16<sup>th</sup> Avenue North  
Lethbridge, Alberta T1H 5E8

Phone: (403) 329-1344  
Toll-Free: 1-844-279-8760  
Fax: (403) 327-6847  
E-mail: admin@orrrsc.com  
Website: www.orrrsc.com

January 3, 2017

Refer to our file: 2008-0-354

MD of Pincher Creek  
Box 279  
Pincher Creek, AB T0K 1W0

MD of Pincher Creek Council:

**Re: Subdivision Approval Second Extension Request (Donald John McCrae)**

The following attachment contains a Request for Extension from Thomas Penner of Brown, Okamura & Associates on the behalf of Donald John McCrae requesting a subdivision approval extension for the property described as SW21 6-1 W5M. The original subdivision (application no. 2008-0-354) approval was on February 3, 2009 as resolution 2008-0-354. The application was granted its first extension March 23, 2010.

The applicants are requesting a **1 year** time extension (to January 3, 2018) be granted. As per section 657(5) of the Municipal Government Act, if a plan of subdivision is not registered in a Land Titles Office within one year after being endorsed, the plan may not be accepted by a Registrar, unless Council or their designate grants an extension.

The applicants have experienced delays in finalizing the plan due to processing of road closures and at this time are ready to proceed with registration of the plan. In reviewing the application and approval granted, it appears the subdivision is still acceptable for the parcel(s) and it still meets the criteria of the MD of Pincher Creek Land Use Bylaw and Municipal Development Plan.

At Council's prerogative, consideration may be given to granting an additional one-year time extension, to allow the applicants to finalize their approval and enable the plan of subdivision to be registered at Land Titles Office.

If you have any questions or need clarification, please contact me at your convenience.

Respectfully,

Gavin Scott  
Planner

Enclosures (3)



# OLDMAN RIVER REGIONAL SERVICES COMMISSION

3105 - 16 Avenue North, Lethbridge, Alberta T1H 5E8

Phone (403) 329-1344 Fax (403) 327-6847

## Subdivision Application – Request for Extension

ORRSC file number: 2008-0-354 Expired Date: \_\_\_\_\_

Previous Extension Approved: Yes  No  Extension Period Requested: 1 year  
*(not to exceed one year)*

ORRSC Fee submitted: 1<sup>st</sup> Request (\$325.00)  2<sup>nd</sup> Request (\$425.00)  3<sup>rd</sup> Request (525.00)

Name of Registered Owner(s): Donald John McRae

Owner's Address: Box 2886

Pincher Creek AB T0K 1W0 \_\_\_\_\_  
City Province Postal Code Home Phone Work Phone

Name of Applicant: Thomas C. Penner, Brown Okamura & Associates Ltd.  
*(if different from owner)*

Applicant's Address: Box 655

Lethbridge AB T1J 3Z4 \_\_\_\_\_  
City Province Postal Code Home Phone 403 329-4688 Ext. 28  
Work Phone

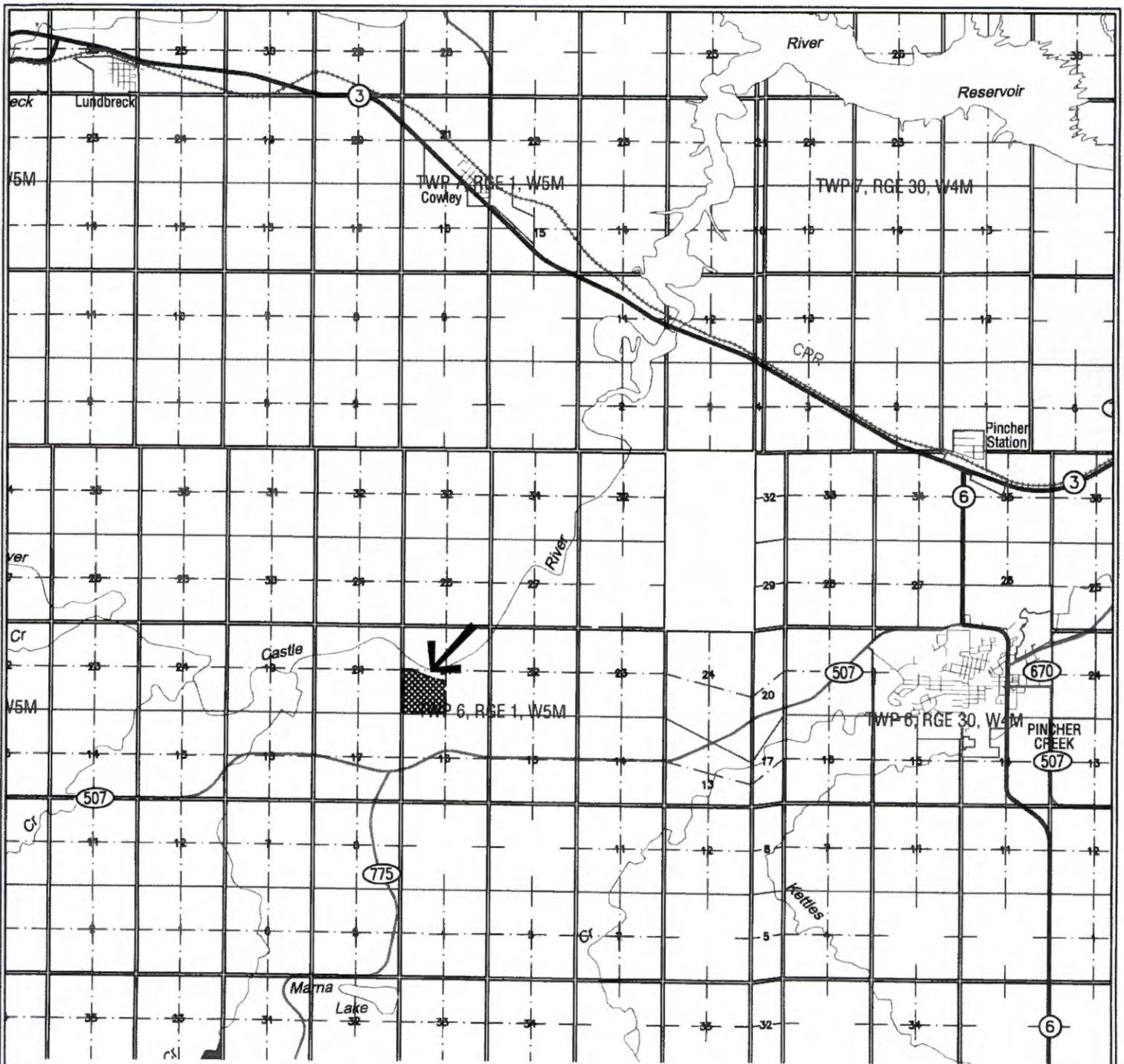
Legal Description: Lot \_\_\_\_\_ Or Condo Unit \_\_\_\_\_ Block \_\_\_\_\_ Plan \_\_\_\_\_  
Quarter SW Section 21 Township 6 Range 1 Meridian 5

Reason(s) for Request:

- Delays in obtaining registerable road closure documents.

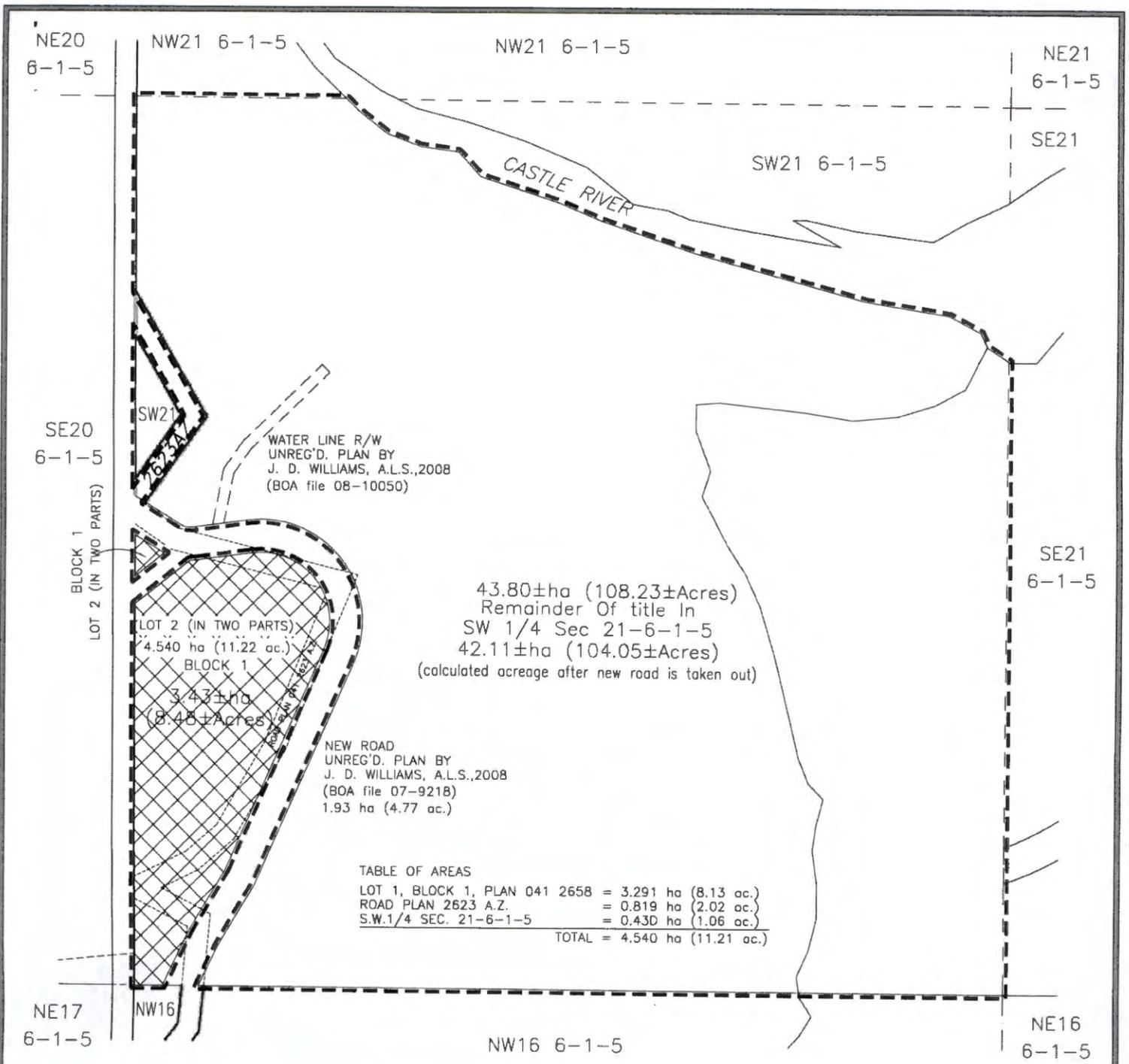
  
Signature of Applicant / Owner

Dec 21/16  
Date



**SUBDIVISION LOCATION SKETCH**  
 SW 1/4 SEC 21, TWP 6, RGE 1, W 5 M  
 MUNICIPALITY; M.D. OF PINCHER CREEK No. 9  
 DATE; NOVEMBER 21, 2008  
 FILE No; 2008-0-354





### SUBDIVISION SKETCH - PROPOSED

See tentative plan of subdivision by Brown Okamura & Associates Ltd. File # 08-10071TA.

SW 1/4 SEC 21, TWP 6, RGE 1, W 5 M

MUNICIPALITY; M.D. OF PINCHER CREEK No. 9

DATE; NOVEMBER 21, 2008

FILE No; 2008-0-354



#### LEGEND:

- 1/4 Section Line - - - - -
- Ownership - - - - -
- Roads ————

## MD OF PINCHER CREEK

January 4, 2017

---

TO: Reeve and Council  
FROM: Roland Milligan  
SUBJECT: **Proposed Bylaw 1269-16 - LUB Amendment for Solar Power Projects**

---

**1. Origin**

- There have been numerous small off grid and small grid connected solar projects developed within the MD.
- Up to this point they have been treated as accessory structures within the Land Use Bylaw.
- The MD is also aware that solar power developers are wanting to develop large grid tied solar farms within southern Alberta.
- As a result of the above developments, the MD has conducted a review of the Land Use Bylaw (LUB) with regards to Solar Energy land use. The MD has prepared Bylaw No. 1269-16 for the purpose of amending the LUB to reflect the land use requirements for solar power systems within the MD.
- Bylaw No. 1269-16 was presented to Council at the October 11, 2016 Council meeting, where it received first reading.
- A Public Hearing was scheduled and held on December 1, 2016.

**2. Background**

- There were a few issues raised at the Public Hearing.
- A developer and a landowner stated that the maximum height restriction of 2.44m, for Household systems, was insufficient for even the small systems that have already been installed. It was mentioned that a system that is composed of two modules would be 4.19m (13.7') in height. With the module angled to the sun the height could be lowered to plus or minus 3.7m (12.1'). This would include a metre or so of space at the bottom for shedding snow. An amendment to the allowable height to 4.0m (13.1') would allow for most contingencies.
- With regards to Commercial/Industrial systems, it was mentioned that there could be stronger language in reference to protecting agricultural lands.
- The requirement for a bond, perhaps, for the purpose of decommissioning abandoned solar projects was also mentioned.
- Bylaw No. 1269-16 is being presented for 2<sup>nd</sup> and 3<sup>rd</sup> and final reading.

**3. Comment**

- Council should consider whether they wish to amend the bylaw after hearing input at the Public Hearing, and prior to adoption of 2<sup>nd</sup> and 3<sup>rd</sup> readings.

Respectfully Submitted,

A handwritten signature in blue ink, appearing to read 'R. Milligan', with a long horizontal flourish extending to the right.

Roland Milligan

Enclosure(s): 1) Bylaw No. 1269-16

Reviewed by: Wendy Kay, CAO

A handwritten signature in blue ink, appearing to read 'W. Kay'.

January 5, 2017

**MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9  
BYLAW NO. 1269-16**

Being a bylaw of the Municipal District of Pincher Creek No. 9 in the Province of Alberta, to amend Bylaw No. 1140-08, being the Land Use Bylaw.

---

**WHEREAS** Section 639 of the *Municipal Government Act*, Revised Statutes of Alberta 2000, Chapter M-26, as amended, provides that a municipality must pass a Land Use Bylaw;

**AND WHEREAS** the Municipal District of Pincher Creek No. 9 has conducted a review of the Land Use Bylaw with regard to Solar Energy land use;

**AND WHEREAS** the number of changes will better reflect the land use requirements for solar systems in the municipal district;

**NOW THEREFORE**, under the authority and subject to the provisions of the *Municipal Government Act*, Revised Statutes of Alberta 2000, Chapter M-26, as amended, the Council of the Municipal District of Pincher Creek No. 9, in the Province of Alberta, duly assembled does hereby enact the following:

1. Amendments per Schedule A attached.
2. This bylaw comes into force and effect upon third and final passing thereof.

READ a first time this 11<sup>th</sup> day of October, 2016.

A PUBLIC HEARING was held this \_\_\_\_\_ day of \_\_\_\_\_, 2016

READ a second time this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

READ a third time and finally PASSED this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

\_\_\_\_\_  
*Reeve - Brian Hammond*

\_\_\_\_\_  
*Chief Administrative Officer - Wendy Kay*

Schedule A

**1. Add to the Land Use Bylaw new definitions under Part I Section 6 as follows:**

Solar energy system, commercial/industrial A system using solar technology to collect energy from the sun and convert it to energy that is intended for off-site consumption, distribution to the marketplace, or a solar energy system that does not meet the definition of solar energy systems, household.

Solar energy system, household A photovoltaic system using solar panels to collect solar energy from the sun and convert it to electrical, mechanical, thermal, or chemical energy that is primarily intended for sole use and consumption on-site by the landowner, resident or occupant.

**2. Add to Part III Section 14.1 to include the following:**

(q) Solar energy system, household to an installation capacity maximum of 150kW;

**3. Revise Part VII – Special Land Use Provisions by adding Section 55 as follows:**

SECTION 55 SOLAR ENERGY SYSTEMS

1. SOLAR ENERGY SYSTEM, HOUSEHOLD:

- (a) Development permit applications for solar energy system, household, shall be accompanied by the following additional information:
- (i) documentation demonstrating the system is designed to produce energy primarily for sole use and consumption on-site by the landowner, resident or occupant;
  - (ii) manufacturer's specifications for system design and rated output;
  - (iii) orientation of the solar panels;
  - (iv) for panels mounted to the roof of a building or accessory structure or affixed to the wall of a building or accessory structure, a description of how the panels are to be mounted or affixed, maximum projection from roof or wall, and structural capacity of the building/wall to support the proposed development;
  - (v) for free-standing solar panels, a description of the proposed ground mount design and maximum height from existing grade.
  - (vi) all systems for mounting and securing solar panels shall meet to all Safety Codes requirements.
- (b) Solar panels must be located such that they do not create undue glare on neighbouring parcels or public roadways.
- (c) Solar panels mounted to the roof of a building or accessory structure must not extend beyond the outermost edge of the roof.
- (d) The maximum projection of solar panels affixed to the wall or mounted to the roof of a building or accessory structure shall be 1.5 ft (0.45m).
- (e) Setback requirements are as prescribed in the applicable land use district. In land use districts where accessory building setbacks are defined, those setbacks shall prevail and be applied.
- (f) The maximum height of a free-standing solar panels shall not exceed 8 ft (2.44 m).

- (g) Solar panel installations may be affixed to a building wall (principal and/or accessory), mounted to the roof of a building (principal and/or accessory) or mounted to the ground as a free standing structure. The maximum number of solar panel installations per parcel and location may be regulated based on the existing use of the parcel and/or adjacent parcels.

## 2. SOLAR ENERGY SYSTEM, COMMERCIAL/INDUSTRIAL:

- (a) Development permit applications for solar energy system, commercial/industrial shall be accompanied by the following additional information:
  - (i) the location of overhead utilities on or abutting the subject parcel and identification of any sensitive, environmental or topographical features which may be present on the parcel;
  - (ii) an accurate site plan depicting the titled parcels and location of the solar energy system; the site plan must also depict the required setbacks from property lines and the proximity to structures or uses on the site and adjacent parcels of land;
  - (iii) detailed information about the system type, number of structures, height of structures, and the energy process and rated output;
  - (iv) any information regarding general public safety and security measures;
  - (v) a site suitability analysis including but not limited to, topography; soils characteristics and classification; storm water collection; accessibility to a road; availability of water supply, sewage disposal system and solid waste disposal if applicable; compatibility with surrounding land uses; potential impacts to agricultural land, operations and pursuits; potential visual impacts, and consistency with the policies of the Municipal Development Plan;
  - (vi) preliminary grading/drainage plan;
  - (vii) any impacts to the local road system including required approaches from public roads having regard to Municipal District of Pincher Creek No. 9 standard;
  - (viii) post-construction reclamation plan and decommissioning plan;
  - (ix) if required by the Development Authority, an Environmental Assessment Review prepared by a qualified professional or other studies and reports to demonstrate site suitability and impact mitigation;
  - (x) an application shall be submitted for each titled parcel;
  - (xi) prior to a decision being made, the applicant shall hold a public meeting in order to solicit the views of the public in regard to the application and report the information received to the Development Authority;
  - (xii) the applicant shall forward to the Municipal District of Pincher Creek No. 9 copies of all regulatory and utility permits, approvals, and conditions prior to commencement of construction.
- (b) In the “Agriculture — A”, “Wind Farm Industrial – WFI” and “Urban Fringe — UF” land use districts, applicants shall consider the following when selecting sites:
  - (i) use of the lowest productive land, dry corners, and poor agricultural land with Canada Land Inventory (CLI) soil classification of 4 through 7, is preferred’
  - (ii) to the extent possible, use of irrigated land, native prairie grassland and high quality agricultural soils with a CLI classification of Class 1 through 3, is not preferred.

**4. Add to the Land Use Bylaw under Part VIII – Wind Farm Industrial as follows:**

2.1 Permitted Uses

Solar energy system, household (see Section 14.1(q))

2.2 Discretionary Uses

Solar energy system, commercial/industrial (see Section 55)

Solar energy system, household (greater than 150kW)

**5. Add to the Land Use Bylaw under Part VIII – Districts the use Solar energy system, household in the Agriculture – A, Urban Fringe – UF, Grouped Country Residential – GCR, Airport Vicinity Protection – AVP, Hamlet Single-detached Residential – HR-1, Hamlet Residential – HR-2, Hamlet Manufactured Home Park – HR-3, Hamlet Commercial – HC, Hamlet General Industrial and Warehousing – HGIW, Hamlet Highway Commercial– HHC, Hamlet Public and Institutional – HPI, Hamlet Transitional/ Agricultural – HTA, Landfill Industrial – LI, Castle Mountain Resort Medium Density Residential – MDR, Multi-Lot Heavy Rural Industrial – MHRI, Parks and Open space – POS, Castle Mountain Resort Residential 1 – CMR-1, Castle Mountain Resort Residential 2 – CMR-2, Castle Mountain Resort Public Utility – RPU, Rural Highway Commercial – RC, Rural Recreation 1 - RR-1, Rural Recreation 2 - RR-2, Castle Mountain Resort Seasonal Residential – SR, Castle Mountain Resort Ski Resort - SR-1, Castle Mountain Resort Ski Resort Core – SRC as follows:**

2.1 Permitted Uses

Solar energy system, household (see Section 14.1(q))

2.2 Discretionary Uses

Solar energy system, household (greater than 150kW)

## MD OF PINCHER CREEK

January 3, 2017

---

TO: Wendy Kay, CAO

FROM: Janene Felker, Director of Finance

SUBJECT: **Amendment of Policy C-FIN-27, Fees and Charges Schedule**

---

**1. Origin**

Policy C-FIN-27 Schedule 1 needs to be amended for an item that was missed during the policy restructuring process.

**2. Background/Comment**

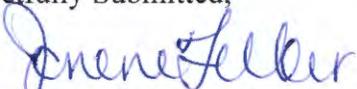
During the financial policy restructuring, the fee paid to landowners who are affected by MD construction projects was missed. It is proposed that the previous rate of \$250 per acre rate for land and crop disturbance is still reasonable. This is the only proposed amendment to the fees and charges schedule.

**3. Recommendation**

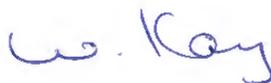
That the report from the Director of Finance, dated January 3, 2017, regarding the Amendment of Policy C-FIN-27, Fees and Charges Schedule be received;

And that the amended Corporate Policy C-FIN-27, Fees and Charges Schedule be approved.

Respectfully Submitted,

  
Janene Felker, Director of Finance

Reviewed By: Wendy Kay, CAO



Date: January 3, 2017

CORPORATE POLICY

FEEES AND CHARGES

SCHEDULE 1

All Items GST Extra Except  
 \* GST Included  
 \*\* GST Exempt

Approved by Council  
 Revised by Council  
 Revised by Council

Date: August 25, 2015  
 Date: October 11, 2016  
 Date:

**Administration**

**Assessment**

Appeals	Commercial	\$50.00 Parcel	**
	Farmland	\$20.00 Parcel	**
	Industrial	\$500.00 Parcel	**
	Residential	\$20.00 Parcel	**
Assessment Details	Taxpayer or Agent	No Charge	
	Non Taxpayer	\$10.00 per Parcel	**
Assessment Roll Viewing	Taxpayer or Agent	No Charge	
	Non Taxpayer	\$10.00 per Parcel	**

**G.I.S.**

Aerial Photography	8 ½" X 11"	Taxpayer or Agent	\$2.50 each
		Non Taxpayer	\$5.00 each
	11" X 17"	Taxpayer or Agent	\$5.00 each
		Non Taxpayer	\$10.00 each
Greater than 11" X 17"	Taxpayer or Agent	\$25.00 each	
	Non Taxpayer	\$50.00 each	
Digital	Taxpayer or Agent	\$5.00 per Section Plus \$30.00 per Hour Admin. Costs plus Media Costs	
	Non Taxpayer	\$10.00 per Section plus \$30.00 per Hour Admin. Costs plus Media Costs	

M.D. OF PINCHER CREEK NO. 9

CORPORATE POLICY

C-FIN-27

FEEES AND CHARGES

SCHEDULE 1

All Items GST Extra Except  
 \* GST Included  
 \*\* GST Exempt

Approved by Council  
 Revised by Council  
 Revised by Council

Date: August 25, 2015  
 Date: October 11, 2016  
 Date:

	Custom G.I.S. Work	Taxpayer or Agent	\$50.00 plus \$30.00 per Hour plus Media Costs
		Non Taxpayer	\$100.00 plus \$30.00 per Hour plus Media Costs
<b>Information Requests</b>	Less than 15 Minutes of Staff Time	Taxpayer or Agent	No Charge
		Non Taxpayer	\$25.00
	Greater than 15 Minutes of Staff Time	Taxpayer or Agent	\$25.00 plus \$25.00 per Hour After First Hour
		Non Taxpayer	\$50.00 plus \$25.00 per Hour After First Hour
<b>Leases</b>	M.D. Property	By Agreement	Varies
	Road Allowance	for Each ½ Mile or Less	\$20.00 year *
<b>Maps</b>	Paper Map	Museum	\$9.00 each *
		Picked Up	\$10.00 each *
		Folded and Mailed	\$12.50 each *
		Rolled and Mailed	\$25.00 each *
	Laminated Map	Picked Up	\$20.00 each *
		Rolled and Mailed	\$35.00 each *
	Map Books	Picked Up	\$20.00 each *
		Mailed	\$30.00 each *

Administration Cont'd Next Page

## CORPORATE POLICY

## FEES AND CHARGES

## SCHEDULE 1

All Items GST Extra Except

\* GST Included

\*\* GST Exempt

Approved by Council

Revised by Council

Revised by Council

Date: August 25, 2015

Date: October 11, 2016

Date:

	Digital		\$10.00 plus Media Costs
<b>Photocopies</b>			
	Non-Profit Organizations	at CAO's Discretion	No Charge
	M.D. Bylaws		\$0.25 per Page **
	Council/Committee Minutes	Up to 6 Months Old One Set	No Charge
		More than One Set	\$0.50 per Page **
		Minutes Older than 6 Months	\$0.50 per Page **
	Miscellaneous Information		\$0.25 per page **
	Complete Agenda Packages	Current	\$10.00 per Package **
		Previous	\$15.00 per Package **
<b>Promotional Merchandise</b>		Lapel Pins	\$2.00 each
		Caps	\$20.00 each
	Miscellaneous Merchandise	Promotional Material	Cost plus 20%
<b>Taxes</b>	Tax Certificates		\$25.00 Parcel **
	Tax Notification	Registration	\$25.00 Parcel ** Applied to Tax Account
	Tax Receipts	Current Year	Taxpayer or Agent No Charge
		Prior Years	Non Taxpayer Not for Sale
			Taxpayer or Agent \$2.00 each **
			Non Taxpayer Not for Sale
	Tax Sale	Fees and Charges	Cost Recovery Plus \$25.00 Parcel ** Applied to Tax Account

CORPORATE POLICY

FEEES AND CHARGES

SCHEDULE 1

All Items GST Extra Except  
 \* GST Included  
 \*\* GST Exempt

Approved by Council  
 Revised by Council  
 Revised by Council

Date: August 25, 2015  
 Date: October 11, 2016  
 Date:

**Agricultural and Environmental Services**

**Products**

Herbicide	Premix 2,4D/Banvel	\$10.00 10L Jug *
	Roundup	\$10.00 10L Jug *

**Rentals**

Live Skunk Traps	Returned Within a Month	No Charge
	Returned After One Month	\$60.00 each

**Livestock Equipment**

Weekend Considered as One Day

	Electronic Scale	\$30.00 day Plus \$20.00 Damage Deposit **
	Hoof Trimming Table	\$30.00 day Plus \$20.00 Damage Deposit **
	Loading Shute	\$30.00 day Plus \$20.00 Damage Deposit **
	Panels	\$30.00 day Plus \$20.00 Damage Deposit **
	Squeeze	\$30.00 day Plus \$20.00 Damage Deposit **
Solar Watering System	Demo Unit	\$150.00 Damage Deposit Only **

## CORPORATE POLICY

## FEES AND CHARGES

## SCHEDULE 1

All Items GST Extra Except  
 \* GST Included  
 \*\* GST Exempt

Approved by Council

Date: August 25, 2015

Revised by Council

Date: October 11, 2016

Revised by Council

Date:

Services	Weed Spraying Equipment		
		Mule (side by side UTV)	\$100.00 per Hour
		Quad (ATV)	\$75.00 per Hour
		Roadside Sprayer	\$150.00 per Hour
		Small Boom Truck	\$125.00 per Hour
		Truck and Spot Sprayer	\$125.00 per Hour

### Planning and Development

#### Publications

Area Structure Plans	Burmis Lundbreck	\$20.00 each	**
	Castle Mountain Resort	\$20.00 each	**
	Oldman River Reservoir	\$20.00 each	**
	Intermunicipal		
	Development Plan	\$15.00 each	**
	Land Use Bylaw	\$30.00 each	**
	Municipal Development Plan	\$15.00 each	**

#### Services

Amendments	Area Structure Plans	\$600.00 each	**
	Intermunicipal Dev. Plan	\$600.00 each	**
	Land Use Bylaw	\$600.00 each	**
	Municipal Dev. Plan	\$600.00 each	**
Appeal Fees	Development	\$600.00 each	**
	Subdivision	\$600.00 each	**
Cash in Lieu of Land	Subdivision	Market Value of Land	

CORPORATE POLICY

**FEES AND CHARGES**

**SCHEDULE 1**

All Items GST Extra Except  
 \* GST Included  
 \*\* GST Exempt

Approved by Council  
 Revised by Council  
 Revised by Council

Date: August 25, 2015  
 Date: October 11, 2016  
 Date:

Compliance Certificates		\$50.00 each **
Development Permits	Permitted Use	\$100.00 each **
	Discretionary Use	\$150.00 each **
	WECS Category 1	\$100.00 per Titled Parcel **
	WECS Category 2	\$200.00 per Titled Parcel **
	WECS Category 3	\$500.00 per Titled Parcel **
	MET Towers	\$100.00 each **
	After Development Commences	Double Regular Fee **
Rezoning/Redesignation	Fee	\$600.00 each **
Road Closures	Application	\$600.00 each **

**Public Works**

<b>Services</b>	Grader Work	Roads and Driveways Alberta Road Builders	
			Rate plus 20% **
Oil, Gas and Seismic Activities		Approaches	\$200.00 each
		Pipeline Crossings	\$200.00 each
		Seismic Approvals	\$200.00 each
		Rig Moves – Pre Inspec.	\$450.00 each
		Rig Moves – Post Inspec.	\$450.00 each
Snow Plowing		Up To 15 minutes	\$80.00 **
		Up To 30 minutes	\$160.00 **
		Full Hour	Alberta Road Builders Rate plus 20% **

CORPORATE POLICY

FEEES AND CHARGES

SCHEDULE 1

All Items GST Extra Except  
 \* GST Included  
 \*\* GST Exempt

Approved by Council  
 Revised by Council  
 Revised by Council

Date: August 25, 2015  
 Date: October 11, 2016  
 Date:

Overweight / Over Dimension  
 Permit Fee

\$22.50

Land/ Crop Disturbance

\$250/ acre\*\*

**Products**

Dust Control

Individual Taxpayers  
 Commercial

\$250.00 per 100 Meters \*\*  
 \$600.00 per 100 Meters \*\*

¾" Crushed Gravel

Taxpayer or Agent  
 Non Taxpayer

Cost Plus 20% Plus  
 \$0.50 Yard if MD Loaded  
 Council Resolution

Pit Run Gravel

Taxpayer or Agent  
 Non Taxpayer

Cost Plus 20% Plus  
 \$0.50 Yard if MD Loaded  
 Council Resolution

Water Standpipe

Cowley  
 Pincher Creek

\$1.00 100 gallons \*\*  
 \$1.00 100 gallons \*\*

# M.D. of Pincher Creek No. 9 Statement of Cash Position

E3b

## Month Ending November 30th, 2016

BANK STATEMENT C.I.B.C.	November	October
<b>General Accounts</b>		
Bank Statement Balance	184,148.31	541,343.48
Deposits After Month End	3,422.15	43,984.95
Cash On Hand	600.00	600.00
Outstanding Cheques	(66,883.14)	(73,726.98)
<b>Month End Cash Available (- Overdrawn)</b>	<b>121,287.32</b>	<b>512,201.45</b>

M.D.'S GENERAL LEDGER	November	October
Balance Forward from Previous Month	512,201.45	49,921.67
<b>Revenue for the Month:</b>		
Receipts for the Month	264,299.38	1,515,962.14
Interest for the Month	718.61	345.66
Transferred from T-Bill Account - General	370,685.00	500,000.00
Transferred from Public Reserve		0.00
<b>Disbursements for the Month:</b>		
Cheques Written	(737,778.86)	(465,508.33)
Payroll Direct Deposits and Withdrawals	(257,115.34)	(291,106.88)
Electronic Withdrawals - Utilities and VISA	(31,045.44)	(49,723.50)
Banking Transaction Fees	(677.48)	(1,189.31)
Transferred to T-Bill Account - General	0.00	(746,500.00)
<b>M.D.'s General Ledger Balance at Month End</b>	<b>121,287.32</b>	<b>512,201.45</b>

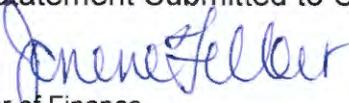
SHORT TERM INVESTMENTS - C.I.B.C.	November	October
General Account Operating Funds	3,979,670.38	4,276,296.47
MSI Capital Grant Advances	3,812,280.27	3,809,045.53
Public Reserve Trust Funds	178,987.90	179,836.18
Lottery Board Account	2,225.03	2,223.14
Tax Forfeiture Land Sales	3,537.92	3,534.92
Recycling Committee	30,004.22	29,978.76
Water Intake Advance	1,577,658.13	1,645,944.35
Water For Life Advance	346,500.00	346,500.00
	<b>9,930,863.85</b>	<b>10,293,359.35</b>

LONG TERM INVESTMENTS	November	October	Annual Rate	Original	Original
Financial Institution	Market Value	Market Value	of Return	Investment	Investment
			in 2015	Date	Amount
C.I.B.C. Wood Gundy - Bonds	8,513,586.00	8,529,501.00	2.34%	Nov-88	1,255,915.75

### COMMENTS

December Items of Note	Amount
Revenue In - Property Taxes	150,000.00
Expense Out - Debentures	(171,000.00)
Expense Out - School Requisitions	(653,690.00)

This Statement Submitted to Council this 10th Day of January 2017.

  
Director of Finance

# M.D. of Pincher Creek No. 9 Statement of Cash Position

## Month Ending December 31st, 2016

BANK STATEMENT C.I.B.C.	December	November
<b>General Accounts</b>		
Bank Statement Balance	666,198.82	184,148.31
Deposits After Month End	6,495.39	3,422.15
Cash On Hand	600.00	600.00
Outstanding Cheques	(47,369.34)	(66,883.14)
<b>Month End Cash Available (- Overdrawn)</b>	<b>625,924.87</b>	<b>121,287.32</b>

M.D.'S GENERAL LEDGER	December	November
Balance Forward from Previous Month	121,287.32	512,201.45
<b>Revenue for the Month:</b>		
Receipts for the Month	773,317.35	264,299.38
Interest for the Month	407.75	718.61
Transferred from T-Bill Account - General	1,105,026.59	370,685.00
<b>Disbursements for the Month:</b>		
Cheques Written	(229,326.58)	(737,778.86)
Payroll Direct Deposits and Withdrawals	(268,134.68)	(257,115.34)
Electronic Withdrawals - Utilities and VISA	(51,446.65)	(31,045.44)
Banking Transaction Fees	(431.57)	(677.48)
Requisition & Debenture Payments	(824,774.66)	0.00
<b>M.D.'s General Ledger Balance at Month End</b>	<b>625,924.87</b>	<b>121,287.32</b>

SHORT TERM INVESTMENTS - C.I.B.C.	December	November
General Account Operating Funds	2,883,121.98	3,979,670.38
MSI Capital Grant Advances	3,815,413.47	3,812,280.27
Public Reserve Trust Funds	179,135.47	178,987.90
Lottery Board Account	2,226.86	2,225.03
Tax Forfeiture Land Sales	3,540.83	3,537.92
Recycling Committee	30,028.88	30,004.22
Water Intake Advance	1,574,766.62	1,577,658.13
Water For Life Advance	347,193.00	346,500.00
	<b>8,835,427.11</b>	<b>9,930,863.85</b>

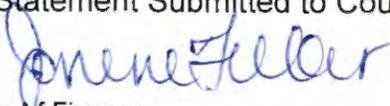
LONG TERM INVESTMENTS	December	November	Annual Rate	Original	Original
Financial Institution	Market Value	Market Value	of Return	Investment	Investment
			in 2015	Date	Amount
C.I.B.C. Wood Gundy - Bonds	8,528,250.00	8,513,586.00	2.34%	Nov-88	1,255,915.75

### COMMENTS

#### January Items of Note

January 1, 2017 tax penalty of 12% was applied on all outstanding taxes. The penalty was approx \$40,000.

This Statement Submitted to Council this 10th Day of January 2017.

  
Director of Finance

CHIEF ADMINISTRATIVE OFFICER'S REPORT

E4a

December 2, 2016 to January 5, 2017

**DISCUSSION:**

- December 6, 2016 Policies and Plans
- December 6, 2016 Public Hearing
- December 6, 2016 Regular Council
- December 6, 2016 Subdivision Authority
- December 6, 2016 Municipal Planning Commission
- December 7, 2016 Emergency Management
- December 15, 2016 Open House – Coalfield's School
- January 3, 2017 Municipal Planning Commission

**UPCOMING:**

- January 10, 2017 Policies and Plans
- January 10, 2017 Regular Council
- January 11, 2017 Castle Mountain
- January 12, 2017 MD of Ranchlands
- January 20, 2017 Foothills Little Bow
- January 24, 2017 Policies and Plans
- January 24, 2017 Regular Council

**OTHER**

- Office Closed – December 26 – January 2

**RECOMMENDATION:**

That Council receive for information, the Chief Administrative Officer's report for the period of December 2, 2016 to January 5, 2017.

---

Prepared by: CAO, Wendy Kay Date: January 5, 2017  
Presented to: Council Date: January 10, 2017



**MD OF PINCHER CREEK ENHANCED POLICING  
MONTHLY REPORT**

Cst. Annie Starzynski  
RCMP Pincher Creek

Shifts worked: 9

**Monthly Traffic Ticket Summary**

**MD Hamlet Patrols**

Speeding	5
Stop Sign Violations	0
Administrative Violations	2
Equipment Violations	0
Other	0
Warnings Given	8

Beaver Mines: 8  
Lundbreck: 8  
Castle Mountain: 2  
Twin Butte: 5

**Monthly Total:**

Distance Driven: **1230km**

Number of Violation Tickets Issued: **7**

Violation ticket location: Beaver Mines: **2**, Hwy 3/6/507 (PC): **2**, HWY 3/507 (CNP): **0**, Hwy 22: **3**

Check Stops: **0**

**Public Meetings/Events/Training:**

- Citizen On Patrol meeting
- Council meeting in Lundbreck
- Women shelter meeting
- Responded to 1 complaints of barking dogs in Lundbreck
- Patrolled the Shell road, Chapel Rocks road, Willow Creek road, and Snake trail road, interacting with Hunters, and enforcing regulation.
- Table top Emergency exercise at the Md of Pincher Creek with partners.
- Assist in the rescue of injured hikers in Castle Mountain area.

Addition to  
Council  
E4b



## National Joint Council

# Appendix B - Kilometric Rates - Modules 1, 2 and 3

**Effective January 1, 2017**

The rates payable in cents per kilometre for the use of privately owned vehicles driven on authorized government business travel are shown below:

Province/Territory	Cents/km (taxes included)
Alberta	44.5
British Columbia	49.5
Manitoba	47.0
New Brunswick	50.0
Newfoundland and Labrador	55.5
Northwest Territories	59.5
Nova Scotia	50.0
Nunavut	59.0
Ontario	54.5
Prince Edward Island	49.0
Quebec	50.0
Saskatchewan	46.0
Yukon	60.5

**Note:**

The kilometric rate payable when a Canadian registered vehicle is driven on government business travel in more than one province or in the USA shall be the rate applicable to the province or territory of registration of the vehicle.

For convenience, the Department of Global Affairs Canada (GAC) kilometric rates:

Module 3: GAC - United States of America Mileage/Kilometre Rates

Module 4: GAC - International Trade Kilometre Rates at Locations Abroad

[« Previous Index](#)

*Council  
Corresp - Action*

**RECEIVED**

DEC 23 2016

M.D. OF PINCHED CREEK  
**F1a**



HOUSE OF COMMONS  
CHAMBRE DES COMMUNES  
CANADA

*John Barlow*  
Member of Parliament  
Foothills

**Re: Enhanced broadband access coming to rural communities across Canada**

Dear Reeve Hammond and council,

Since I was first elected in 2014 we have shared a common top priority, which is improving access to broadband internet service in Foothills. It is essential to attract new business and to provide the infrastructure to allow existing businesses to grow.

Access to broadband is essential for living, working and competing in a digital world. For Canadians in rural regions access to high-speed internet can unlock tremendous economic potential, leading to the creation of new jobs and businesses. It is also critical for our students to be on par with their counterparts in more urban settings who have access to digital information and learning.

While in government, I worked with Industry Minister James Moore on the Connecting Canadians 150 program which committed \$500 million to improve broadband access to rural communities as part of the Canada's 150 celebrations.

I am pleased the federal government announced today (Dec. 18, 2016) it will honour the Connecting Canadians initiative through Connect to Innovate, a \$500 million program to bring broadband Internet access to 300 rural communities across Canada by 2021.

Connect to Innovate will support new high-capacity "backbone" networks, with a portion of funding being used to upgrade existing backbone networks and provide "last-mile" connections. Additional backbone capacity could be used to provide users with access to speeds well above 5 megabits per second.

The Connect to Innovate website includes a map outlining areas with no or limited broadband access that will be eligible for Connect to Innovate funding. Looking at the map, you will see a great deal of the Foothills riding is eligible for "last mile" and new "backbone" infrastructure. In fact, according to the map compiled by the Government of Canada, Foothills is among the areas most in need of improved broadband access.

*Ottawa*

Room 310, Justice Building, Ottawa, Ontario K1A 0A6  
Tel.: 613-995-8471 Fax.: 613-996-9770  
John.Barlow@parl.gc.ca



*Constituency Office*

PO Box 5448, 109 4th Ave., High River, Alberta, T1V 1M5  
Tel.: 403-603-3665 Fax: 403-603-3669  
John.Barlow.C1@parl.gc.ca



Therefore, I am encouraging municipalities in Foothills to work together with an internet service provider and apply to the Connect to Innovate program to secure funding to improve broadband access in southern Alberta. Many groups, including Alberta Southwest Economic Development, Alberta Southwest Mayors and Reeves and Calgary Regional Partnership members, have done a lot of work on this already.

Please keep me informed of your application including sharing a copy with me so I can advocate for funding requests from Foothills municipalities. In addition, if you would like to meet to discuss your application or you have questions regarding the Connect to Innovate program please contact my office.

Sincerely,



John Barlow

#### QUICK FACTS

- Connect to Innovate will provide up to \$500 million by 2021 to extend and enhance broadband service in rural and remote communities.
- The Connect to Innovate program aims to bring access to high-speed Internet to 300 communities across Canada.
- The deadline for applications for project funding is **March 13, 2017**.
  - The program will cover up to 75% of cost to build new “backbone” project or “last mile” and up to 50% for capacity upgrades.
  - Applicants must commit to open access of network and provide information on cost to user.
  - Preference will be given to applications with most community benefit, for communities without internet service or low service, number of communities involved, scalability and affordability to customer.
  - Connect to Innovate website: <https://www.canada.ca/en/innovation-science-economic-development/programs/computer-internet-access/connect-to-innovate.html>
  - Connect to Innovate eligibility map: <http://www.ic.gc.ca/app/sitt/ibw/hm.html?lang=eng>

For more information contact:

Carrie Fischer  
403-603-3665  
John.Barlow.c1@parl.gc.ca

Council

Corresp-Action



Alberta Electoral Boundaries Commission

RECEIVED

DEC 27 2016

M.D. OF P... CREEK  
F1b

December 12, 2016

Ms Wendy Kay  
Chief Administrative Officer  
Municipal District of Pincher Creek  
PO Box 279  
Pincher Creek, AB  
T0K 1W0

Dear Ms Kay,

The Electoral Boundaries Commission was appointed on October 31, 2016, and is beginning its work. The next year will be spent reviewing the boundaries and names of the 87 electoral constituencies in the province, in accordance with legal requirements, including those set out in the *Electoral Boundaries Commission Act*. The results of this review will impact your vote in future provincial elections.

In addition to myself, as Chair, the Commission members are Gwen Day from the County of Mountain View, Laurie Livingstone of Calgary, D. Jean Munn of Calgary, and W. Bruce McLeod of Acme.

One of the most important aspects of this review is hearing from interested Albertans who wish to contribute to the redrawing of Alberta's constituency map. I encourage you to participate in this public consultation. You may participate by preparing a written submission or by making a presentation at one of the public hearings, the dates and locations of which will soon be announced. Please visit our website at [abebc.ca](http://abebc.ca) for information as to how and when you may take part as we travel throughout the province gathering feedback on how best to update the constituency map of Alberta.

Our interim report will be submitted to the Speaker of the Legislative Assembly before May 31, 2017, and our final report will be submitted by October 31, 2017. There will be an opportunity for public input again after the interim report is submitted to the Speaker.

Yours truly,

  
Hon. Myra Bielby  
Chair



RECEIVED

JAN - 3 2017

M.D. OF PINCHER CREEK



*Council  
Corresp - Action*

F1c

National Office: 471 Smythe Street, PO BOX 27009, Fredericton, NB, E3B 9M1  
Tel: 877-352-4497

Fax: 866-780-3592

E-Mail: Info@BullyingCanada.ca

Mayor and Council  
M.D. of Pincher Creek No. 9  
753 Kettle St  
Box 279  
Pincher Creek, Alberta T0K1W0

**No other organization stands on the front lines of Canadian schools to facilitate communication between parents and teachers that are working to resolve a bullying situation.**

December 19, 2016

RE: FINANCIAL DONATION IN SUPPORT OF BULLYINGCANADA INC.

Dear Mayor and Council

Every day, hundreds of Canadian children are bullied on school playgrounds. In fact, at least 1 in 3 adolescent students in Canada reported being bullied recently. Bullying has gained significant media attention in recent years as people have come to understand how deeply it can wound children – and how tragic the consequences can sometimes be. Now, more than ever, the work of BullyingCanada is needed. We invite the M.D. of Pincher Creek No. 9, to join the organization in standing up for victims of bullying and helping to provide a safe environment for our nation's children and youth.

**A Voice for Victims of Violence**

Since 2006, Bullying Canada has been the nation's "go-to" organization when it comes to Anti-Bullying efforts. Indeed, we remain the only national charitable organization that provides Canadian youth, their families and their communities with the support, resources and information they need to prevent violence and keep our kids safe. BullyingCanada is pleased to service every community in Canada, including the M.D. of Pincher Creek No. 9.

**National run charity**

BullyingCanada maintains its operation through private donations, fundraising events and campaigns, corporate sponsorships, ongoing expansion of volunteer resources and careful revenue management. In 2015, **99%** of our funds were used to deliver our programming, while the remaining **2%** went to administration. Despite our best efforts, it is a challenge to keep pace with the growing demand for our services and resources. That is why we are asking for the M.D. of Pincher Creek No. 9's support.

**Need for strong, urgent action**

Bullying is a national crisis that demands strong and urgent action. Consider the following:

- Canada has the 9th highest rate of bullying in the 13-years-olds category on a scale of 35 countries
- 64 % of Canadian youth report being bullied at school; 12 % regularly
- 47% of Canadian parents report having a child victim of bullying
- 89 % of Canadian teachers said bullying is a serious problem in our public schools

Our communities are filled with young people whose dreams and futures are being shattered by the



National Office: 471 Smythe Street, PO BOX 27009, Fredericton, NB, E3B 9M1

Tel: 877-352-4497

Fax: 866-780-3592

E-Mail: [Info@BullyingCanada.ca](mailto:Info@BullyingCanada.ca)

devastating impact of emotional and physical torment. We all have a responsibility to speak out against bullying and show support for our young people.

### **BullyingCanada Programs**

A donation from the M.D. of Pincher Creek No. 9, will support our flagship programs:

#### **National 24/7 Telephone Support Network**

BullyingCanada volunteers used a solution-based support model to effectively address the caller's immediate issues. We also make referrals to other community-based agencies, allowing our organization to develop partnerships so that we know callers are being sent to qualified providers.

In 2015 we received 674,710 calls to our national toll-free support system, up 200,000 calls or 30% from the previous year.

In the first week of November, 2016 alone we heard from 10,811 callers. We also see a comparable increase in mails from parents, students and educators requesting our assistance.

In 2015, we received 305,954 email and Chat requests, triple the number from 2014.

#### **Website**

In 2015, our website received nearly 2 million page views, up 220,000 from the previous year.

#### **Youth Voices Speaking Program**

Since 2006, nearly 2,000 workshops have been provided.

Bullying is a major problem for Canadian children that we can no longer afford to ignore. We all have the power to keep kids safe. Bullying should never be a part of anyone's childhood.

We are pleased to say, the Village of Belledune, located in New Brunswick, has donated \$5,000, for the fourth consecutive year. The Village of Belledune has a population of 1,548 as of 2011. We ask that the M.D. of Pincher Creek No. 9, consider making a donation as the Village of Belledune has.

We ask that you please advise us by return mail if a financial donation will be made. Upon request, we'd be happy to provide you with a more detailed Case for Support, along with Financial Statements, along with local statistics for Calls for Services from the M.D. of Pincher Creek No. 9.

Sincerely,

A handwritten signature in black ink, appearing to read "R. B. F.", is written above the typed name.

Rob Benn-Frenette, O.N.B  
Co-Executive Director / Co-Founder  
BullyingCanada Inc.

**Tara Cryderman**

---

**From:** Wendy Kay  
**Sent:** Wednesday, January 4, 2017 9:41 AM  
**To:** Tara Cryderman  
**Subject:** FW: Beaver Mines Community Association - letter to MD re Water and Sewer Project  
**Attachments:** MD of Pincher Creek22122016.pdf

Council - Correspondence Action

-----Original Message-----

From: MDInfo  
Sent: January 4, 2017 9:25 AM  
To: Wendy Kay <wkay@mdpincercreek.ab.ca>  
Subject: FW: Beaver Mines Community Association - letter to MD re Water and Sewer Project

-----Original Message-----

From: Lynn Calder [mailto:calderlm@yahoo.ca]  
Sent: Tuesday, January 3, 2017 3:35 PM  
To: MDInfo <MDInfo@mdpincercreek.ab.ca>  
Cc: calderlm@toughcountry.net; mvmorley@telusplanet.net  
Subject: Beaver Mines Community Association - letter to MD re Water and Sewer Project

Dear Wendy

On behalf of the Beaver Mines Community Association and President Mike Morley, please find attached a letter to the MD requesting a written status report on the the Beaver Mines Water and Sewer Project be sent to all ratepayers in the hamlet. We would appreciate it if our letter be forwarded to the MD Council for consideration at the next council meeting. We do not need to send a delegation.

Please confirm your receipt of this email and let me know if we need to drop by with the original.

For further communication, Mike's contact information is:

Address: 19 – 2 St. NE #2 Medicine Hat T1A 5K6  
Email: mvmorley@telusplanet.net  
Phone: 403-526-6910; mobile - 403-548-1861

Thanks and Happy New Year

Lynn Calder  
Treasurer, Beaver Mines Community Association

December 20, 2016

Municipal District of Pincher Creek #9  
Box 279  
Pincher Creek, AB  
T0K 1W0

Subject: Beaver Mines Water and Sewer Project – request for written status report for all ratepayers in hamlet

Attention: MD Council

Dear Sirs:

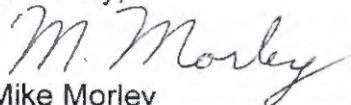
On behalf of the Beaver Mines Community Association (BMCA) we thank the MD of Pincher Creek for hosting its recent open house to inform our community about the proposed Beaver Mines Water and Sewer Project.

As many of our members could not attend, we request that the MD provide a letter to all ratepayers as soon as possible to ensure everyone has a common understanding of the project and its current status. This letter should include as a minimum:

1. Confirmation that the project has been approved and when that resolution was passed
2. A status report indicating what work is currently underway, when it will be completed and other key milestones/timelines for 2017
3. Other critical information shared at the open house
4. A commitment to provide regular status reports to all hamlet ratepayers as planning proceeds and an indication of when we might hear from you next
5. Any other plans the MD has for keeping ratepayers up to date going forward and where people can go to get more information

Thank you in advance for your consideration. Please contact me by phone or email to confirm your decision and let me know if/when we might expect such a letter, so I can let our members know.

Sincerely,



Mike Morley  
President, Beaver Mines Community Association  
Address:  
Email:  
Tel:

Council  
Corresp - Info

RECEIVED

DEC 22 2016

M.D. OF PINCHER  
F2a



ALBERTA  
MUNICIPAL AFFAIRS

Office of the Minister  
MLA, Lesser Slave Lake

AR87761

December 12, 2016

Reeve Brian Hammond  
Municipal District of Pincher Creek  
PO Box 279  
Pincher Creek AB T0K 1W0

Dear Reeve Hammond,

The Government of Alberta is committed to working with municipalities to make life better for Albertans. By providing stable, predictable funding to our municipal partners, we continue to ensure you have the resources needed to meet your local infrastructure priorities and strengthen the communities you call home. Alberta is partnering with the Government of Canada to provide Gas Tax Fund (GTF) funding to assist with building strong, safe, and resilient communities.

I am pleased to accept the following qualifying project(s) submitted by your municipality under the GTF program.

Project #	Project Name	GTF Funding
711233	Southfork Hill Drainage Improvements	\$170,242

The provincial government appreciates opportunities to celebrate your GTF funded projects with you, so please send invitations for these milestone events to my office. If you would like to discuss possible project recognition events and activities, as outlined in the program guidelines, contact Municipal Affairs Communications, toll-free at 310-0000, then 780-427-8862, or at [ma.gtfgrants@gov.ab.ca](mailto:ma.gtfgrants@gov.ab.ca).

I look forward to working in partnership to strengthen Alberta's communities.

Sincerely,

Hon. Danielle Larivee  
Minister of Municipal Affairs

cc: Wendy Kay, Chief Administrative Officer, Municipal District of Pincher Creek



ALBERTA  
AGRICULTURE AND FORESTRY

*Office of the Minister  
MLA, Whitecourt-Ste. Anne*

**F2b**

**RECEIVED**

DEC 22 2016

M.D. OF PINCHER CREEK

DEC 19 2016

Mr. Brian Hammond  
Reeve  
M.D. of Pincher Creek  
Box 279  
Pincher Creek, AB T0K 1W0

Dear Mr. Hammond:

Thank you for your November 16, 2016, letter regarding the ongoing Canadian Food Inspection Agency (CFIA) investigation into a case of bovine tuberculosis (TB) in southern Alberta. I appreciate your recognition of the support that the province has been providing. We certainly recognize that this is a very difficult time for affected producers, and as a result, the provincial government has been highly engaged in this incident from the very early days, working in a number of areas to support the investigation and producer needs. We have engaged in discussions at many levels, including with my federal counterpart, regarding the financial and logistical challenges facing affected producers and the need for ongoing communication.

A team of provincial staff has been working on a proposal for AgriRecovery, through which the Government of Alberta and the federal government would jointly provide financial assistance for extraordinary costs associated with this incident. To ensure this program meets the needs of the affected producers, we also arranged a meeting with affected producers to hear additional details regarding the challenges being faced. This meeting included representatives from CFIA, Alberta Health, and Alberta Environment and Parks, and allowed for some updates on the investigation and an opportunity to answer questions.

In addition to AgriRecovery, staff have investigated other business risk management tools available to producers facing immediate cash flow problems, and assembled a document that is available on the Agriculture Financial Services Corporation website.

Alberta Agriculture and Forestry has also provided veterinary staff to work with the CFIA in their investigation, providing assistance on animal movement tracing and disease risk assessment. We have also had staff from our water team identifying options to address water shortages faced by producers who have been unable to market their animals, and we have maintained close contact with cattle industry organizations and provided them with technical support.

.../2

Although the primary focus of the investigation is currently on the livestock, the CFIA and Alberta Environment and Parks have had preliminary discussions regarding surveillance, and we have worked with Alberta Environment and Parks to implement education and awareness sessions for hunters, and passive surveillance efforts this winter. We have also been working with our colleagues in Health to address any concerns that may be out there in regards to the safety of Alberta beef, and to ensure the physical and mental health of affected producers.

Thank you again for your questions and suggestions, as well as for your support of our efforts. I hope this information is helpful, and I encourage you to contact Dr. Keith Lehman, our Chief Provincial Veterinarian, at 780-427-6406 or [keith.lehman@gov.ab.ca](mailto:keith.lehman@gov.ab.ca) if you have any further questions.

Sincerely,



Oneil Carlier  
Minister

cc: Dr. Keith Lehman, Chief Provincial Veterinarian, Agriculture and Forestry



COUNCIL CORRESPONDENCE  
Municipal District of Willow Creek No. 26

F2c  
Office of the Reeve

[www.mdwillowcreek.com](http://www.mdwillowcreek.com)

273129 Secondary Hwy 520  
Claresholm Industrial Airport  
Box 550, Claresholm Alberta T0L 0T0  
November 29, 2016

Office: (403) 625-3351  
Fax: (403) 625-3886  
Shop: (403) 625-3030  
Toll Free: 888-337-3351

RECEIVED

DEC 02 2016

M.D. OF PINCHER CREEK

Honourable Shannon Phillips  
Minister of Environment and Parks  
208 Legislature Building  
10800-97 Avenue  
Edmonton, Alberta  
T5K 2B6

Dear Ms. Phillips:

I am writing to you on behalf of the Council of The Municipal District of Willow Creek No. 26, regarding the South Saskatchewan Region Biodiversity Framework which is quickly becoming a regulation complete with an enforcement component. The impact of this document, complete with indicators, triggers and outcomes that will be enforced on the white zone, represents the single greatest threat to landowner rights in recent history.

This document went from one that was to be created, vetted and agreed to by the people affected by the South Saskatchewan Regional Plan to a political experiment created behind closed doors in Edmonton, by "scientists" and "bureaucrats" who know little or nothing about southern Alberta, and who care even less about those who make their living from the land. A few meetings to review a draft that has already been set in stone is not public consultation. The Alberta farmer and rancher will be subject to provincial government oversight and regulations that will place agriculture at a distinct economic disadvantage in world markets and significantly degrade land owner rights. Provincial government control of private lands is a frightening concept.

The Council is asking that you take immediate steps to stop the creation of regulations surrounding this framework and instruct your department to engage agriculture to create a document that will acknowledge agricultural best practices, protect farmers and ranchers right to farm, and protect landowner rights. The arguments for controls on these lands is ill conceived and poorly thought out. The argument that this document is necessary because 70% of Alberta's "Species at Risk" are located in southern Alberta and require additional protection is short sighted and destructive. 70% of Alberta's "Species at Risk" exist here because agriculture has been excellent stewards of the lands for over 100 years.

Your response to our concerns is requested. We look forward to hearing from you as soon as possible.

Yours truly,

Reeve Earl Hemmaway

c.c. Premier Rachel Notley  
Mr. Pat Stier, MLA – Livingstone Macleod  
Mr. Todd Loewen – Opposition Critic – Environment and Parks  
Mr. Al Kemmere – President – AAMDC  
Reeves and Councils – Cardston County, M.D. of Pincher Creek, M.D. of Foothills, Vulcan County,  
M.D. of Taber, County of Newell, Cypress County, Lethbridge County, County of 40 Mile, County  
Warner, M.D. of Ranchland and Municipality of Crowsnest Pass

**Tara Cryderman**

---

**From:** Wendy Kay  
**Sent:** Wednesday, December 7, 2016 1:18 PM  
**To:** Tara Cryderman  
**Cc:** Roland Milligan  
**Subject:** FW: For Reeve, Brian Hammond - Waterton Springs Campground Update  
**Attachments:** Brain Hammond - 7 December 2016.pdf

Council Correspondence – For Info

---

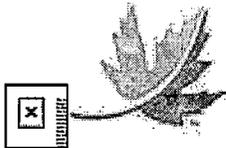
**From:** MDInfo  
**Sent:** December 7, 2016 1:02 PM  
**To:** Wendy Kay <wkay@mdpincercreek.ab.ca>  
**Subject:** FW: For Reeve, Brian Hammond - Waterton Springs Campground Update

---

**From:** Bob Demulder [<mailto:Bob.Demulder@natureconservancy.ca>]  
**Sent:** Wednesday, December 7, 2016 12:20 PM  
**To:** MDInfo <[MDInfo@mdpincercreek.ab.ca](mailto:MDInfo@mdpincercreek.ab.ca)>  
**Subject:** For Reeve, Brian Hammond - Waterton Springs Campground Update

Dear Brian,

Further to our phone call this morning, attached is the official letter outlining the plan for the Waterton Springs Campground moving forward. Should you have immediate questions or concerns, please call me at 403-613-6460. Regards,



**Bob Demulder RPF**  
Regional Vice President  
**Nature Conservancy of Canada | Alberta Region**  
#890, 105 12 Ave. SE | Calgary, AB T2G 1A1  
T: 403.515.6988 | C: 403.613.6460 | Toll free: 1.877.262.1253  
[bob.demulder@natureconservancy.ca](mailto:bob.demulder@natureconservancy.ca) | [www.natureconservancy.ca/ab](http://www.natureconservancy.ca/ab)  
Become a Leader in Conservation: [Donate now](#)

 *Think Green. Consider the environment before printing this email.*



7 December, 2016

Brian Hammond  
Reeve, MD of Pincher Creek  
Waterton Lakes National Park  
Box 279  
Pincher Creek, AB T0K 1W0

Dear Mr. Hammond

**RE: WATERTON SPRINGS CAMPGROUND SET TO CLOSE AFTER 2017 SEASON**

---

After a detailed review of the Waterton Springs Campground, The Nature Conservancy of Canada (NCC) will close the campground at the end of October 2017. Efforts to reclaim the land will commence in the spring of 2018.

When NCC purchased the land in January 2007, the objective was to ensure that proposed developments for the property did not occur on the boundary of the national park and irreversibly impact the conservation values of the area. This approach is in keeping with NCC's 55 year history of successful conservation activity across the country.

As a term of the purchase agreement, NCC was required to lease the campground for a 10-year period, ending 31 December 2016. NCC has honoured this commitment.

NCC will now implement its long term goals of decommissioning the campground and restoring natural habitat on the doorstep of Waterton Lakes National Park.

In acknowledgement of the 150<sup>th</sup> celebration of Canada's National Parks in 2017, NCC will permit the campground to operate for one more year (presuming we can find an operator). NCC hopes this 12 month notice will give the community time to explore other options elsewhere.

Sincerely,

Michael Bradstreet  
Senior Vice President  
Nature Conservancy of Canada



Council  
Corresp - For Info



RECEIVED <sup>F2e</sup>  
DEC 05 2016  
M.D. OF PINCHER CREEK

23 November 2016

Dear Friend,

We are pleased to provide you with this copy of the Alberta Rural Physician Action Plan 2015-16 Provincial Impact report.

Since 1992, the Alberta Rural Physician Action Plan (RPAP) has supported Alberta's rural and remote communities, providing an evolving variety of strategies supporting the successful attraction and retention of physicians, within a constantly changing healthcare environment. The RPAP vision—"having the right number of health practitioners in the right places, offering the right services"—has now become a provincial mantra. As we move into the final year of our current three-year plan, RPAP continues to make progress in identifying and effecting the factors that influence attraction and retention of health human resources where they are needed in rural Alberta.

We look forward to a continued role in building on our quarter century focus on rural health physician needs, and to having an even broader impact on rural health workforce by strategically modifying our portfolio of activities. Be assured we will be reaching out to you for your ideas.

In closing, it is always important for our Board of Directors and the RPAP team to thank the Government of Alberta and the Ministry of Health for our collaborative relationship, and their generous financial support of our efforts on behalf of rural Alberta communities. If you would like to know more about what RPAP does, or how we can help in your community, please contact me directly at 587-525-6620, or [bernard.anderson@rpap.ab.ca](mailto:bernard.anderson@rpap.ab.ca).

Regards,

Bernard C. Anderson, MPA, M.Ad.Ed  
Executive Director  
The Alberta Rural Physician Action Plan  
780-720-7332  
[bernard.anderson@rpap.ab.ca](mailto:bernard.anderson@rpap.ab.ca)

**Tara Cryderman**

---

**From:** Wendy Kay  
**Sent:** Tuesday, January 3, 2017 1:21 PM  
**To:** Tara Cryderman  
**Subject:** Fwd: Beaver Mines Water and Sewer  
**Attachments:** image001.jpg; image002.png; image001.jpg; image002.png; image001.jpg; image002.png

Council - for info

Sent from my iPhone

Begin forwarded message:

**From:** Roland Milligan <[AdminDirDev@mdpincercreek.ab.ca](mailto:AdminDirDev@mdpincercreek.ab.ca)>  
**Date:** January 3, 2017 at 1:14:28 PM MST  
**To:** Leo Reedyk <[AdminDirOps@mdpincercreek.ab.ca](mailto:AdminDirOps@mdpincercreek.ab.ca)>, Wendy Kay <[wkay@mdpincercreek.ab.ca](mailto:wkay@mdpincercreek.ab.ca)>  
**Subject:** **FW: Beaver Mines Water and Sewer**

Regards,  
Roland Milligan  
Director of Development and Community Services  
M.D. of Pincher Creek No. 9  
PO Box 279, Pincher Creek, AB T0K 1W0  
Ph: 403.627.3130 Fx: 403.627.5070  
[rmilligan@mdpincercreek.ab.ca](mailto:rmilligan@mdpincercreek.ab.ca)

This email and any files transmitted with it are confidential and intended solely for the use of the individual or entity to which they are addressed. Please notify the sender immediately by e-mail if you have received this e-mail by mistake and delete this e-mail from your system. If you are not the intended recipient you are notified that disclosing, copying, distributing or taking any action in reliance on the contents of this information is strictly prohibited. Attachment to this e-mail may contain viruses that could damage your computer system. Whilst we take reasonable precautions to minimize this risk, we do not accept liability for any damage which may result from software viruses. You should carry out your own virus checks prior to opening any attachment. Please note that errors can occur in electronically transmitted materials. We do not accept liability for any such errors. If verification is required please ask for a hard copy.

---

**From:** Kelly Kalo [<mailto:k.kalo@benchmarkeng.ca>]  
**Sent:** Tuesday, January 3, 2017 10:28 AM  
**To:** Roland Milligan <[AdminDirDev@mdpincercreek.ab.ca](mailto:AdminDirDev@mdpincercreek.ab.ca)>  
**Subject:** RE: Beaver Mines Water and Sewer

Good Morning Roland,

Hope the holidays were good.

Unfortunately, I was unable to attend the round table meeting before Christmas in regards to the water and sewer project. I was just wondering how it turned out? If it's any consolation I'm all for it.

Regards,

**Kelly Kalo, C.E.T**

VP Drilling Operations



Suite 810, 396 - 11th Ave SW  
Calgary, AB T2R 0C5  
(D) 587.233.5091  
(O) 403.266.5757 ext.101  
(C) 403.700.9910  
(F) 403.266.5730

**Follow Us:**



*IMPORTANT NOTICE: This message is intended for the individual or entity to which it is addressed and may contain information that is privileged, confidential, and/or exempt from disclosure under applicable law. If you are not the intended recipient, you are hereby notified that copying, forwarding or other dissemination or distribution of this message is prohibited and that taking any action in reliance on the content of this message is to be avoided. Should you receive this e-mail in error, please notify the sender immediately via e-mail or call (403) 266-5757 and delete this message from your system. Thank you.*

---

**From:** Kelly Kalo  
**Sent:** Wednesday, October 12, 2016 3:36 PM  
**To:** 'Roland Milligan' <AdminDirDev@mdpincercreek.ab.ca>  
**Subject:** RE: Beaver Mines Water and Sewer

Great thanks

**Kelly Kalo, C.E.T**  
VP Drilling Operations:



Suite 810, 396 - 11th Ave SW  
Calgary, AB T2R 0C5  
(D) 587.233.5091  
(O) 403.266.5757 ext.101  
(C) 403.700.9910  
(F) 403.266.5730

**Follow Us:**



*IMPORTANT NOTICE: This message is intended for the individual or entity to which it is addressed and may contain information that is privileged, confidential, and/or exempt from disclosure under applicable law. If you are not the intended recipient, you are hereby notified that copying, forwarding or other dissemination or distribution of this message is prohibited and that taking any action in reliance on the*

*content of this message is to be avoided. Should you receive this e-mail in error, please notify the sender immediately via e-mail or call (403) 266-5757 and delete this message from your system. Thank you.*

---

**From:** Roland Milligan [<mailto:AdminDirDev@mdpincercreek.ab.ca>]  
**Sent:** Wednesday, October 12, 2016 3:03 PM  
**To:** Kelly Kalo <[k.kalo@benchmarkeng.ca](mailto:k.kalo@benchmarkeng.ca)>  
**Subject:** RE: Beaver Mines Water and Sewer

Hello Kelly,  
We are definitely looking into the project. We have spent some money on feasibility and preliminary design.

We continue to work toward the project but Council has not made a final decision on proceeding. This could happen within the next few months.

Regards,

Roland Milligan

Director of Development and Community Services

M.D. of Pincher Creek No. 9

PO Box 279, Pincher Creek, AB T0K 1W0

Ph: 403.627.3130 Fx: 403.627.5070

[rmilligan@mdpincercreek.ab.ca](mailto:rmilligan@mdpincercreek.ab.ca)

This email and any files transmitted with it are confidential and intended solely for the use of the individual or entity to which they are addressed. Please notify the sender immediately by e-mail if you have received this e-mail by mistake and delete this e-mail from your system. If you are not the intended recipient you are notified that disclosing, copying, distributing or taking any action in reliance on the contents of this information is strictly prohibited. Attachment to this e-mail may contain viruses that could damage your computer system. Whilst we take reasonable precautions to minimize this risk, we do not accept liability for any damage which may result from software viruses. You should carry out your own virus checks prior to opening any attachment. Please note that errors can occur in electronically transmitted materials. We do not accept liability for any such errors. If verification is required please ask for a hard copy.

---

**From:** Kelly Kalo [<mailto:k.kalo@benchmarkeng.ca>]  
**Sent:** Wednesday, October 12, 2016 2:56 PM  
**To:** Roland Milligan <[AdminDirDev@mdpincercreek.ab.ca](mailto:AdminDirDev@mdpincercreek.ab.ca)>  
**Subject:** RE: Beaver Mines Water and Sewer

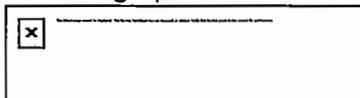
Good Afternoon Mr. Milligan,

I'm a current land owner in the Hamlet of Beaver Mines. I know there has been talk of putting in town water and sewer facilities. I was just curious where this is at? As you can imagine a lot hinges on this whether it be building or holding onto the land as an investment.

Any insight you might have would be greatly appreciated.

Regards,

**Kelly Kalo, C.E.T**  
VP Drilling Operations



Suite 810, 396 - 11th Ave SW  
Calgary, AB T2R 0C5  
(D) 587.233.5091  
(O) 403.266.5757 ext.101

(C) 403.700.9910

(F) 403.266.5730

**Follow Us:**



*IMPORTANT NOTICE: This message is intended for the individual or entity to which it is addressed and may contain information that is privileged, confidential, and/or exempt from disclosure under applicable law. If you are not the intended recipient, you are hereby notified that copying, forwarding or other dissemination or distribution of this message is prohibited and that taking any action in reliance on the content of this message is to be avoided. Should you receive this e-mail in error, please notify the sender immediately via e-mail or call (403) 266-5757 and delete this message from your system. Thank you.*

December 13, 2106

Councillor Gary Marchuk  
MD of Pincher Creek

Mr. Marchuk,

RE: Beaver Mines Water and Wasterwater Project

I am writing this letter as a property owner with an interest in the Beaver Mines Water and Waterwater Project. I own the home located at 402 2nd Ave which I have owned now for three years.

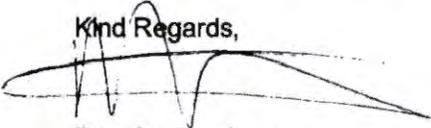
I had hoped to attend the Beaver Mines public meeting being held on December 15 but family and work commitments would not allow me to make the trip. I am hoping by putting "pen to paper" my voice, as a tax payer, and as a future permanent resident of Beaver Mines, is heard clearly in support of the Project.

World wide, the one most critical element needed for a strong healthy community is clean safe water. This should go without saying in Canada, but apparently this is not necessarily the case.

I am fortunate. Our property is located higher up on the slope and our private water system has been given a clean bill of health since we took ownership of the property. Also, we converted our sewage system to a full contained storage system. Therefore, our property is not contributing to the contaminated fresh water issues in Beaver Mines. All of this did not happen without considerable expense but with no other alternative, the expenses were necessary.

I do not necessarily have to support the Beaver Mines Water and Wastewater Project as my home is functioning just fine without it. However, I do choose to support the project because it is my strong belief that this community as a whole will be a healthier, better place to live with the Project. I am hoping that the community overall recognizes the value of such an important project and is able to put its full support behind the MD of Pincher Creek.

Kind Regards,



Douglas Bryshun



*OLDMAN RIVER REGIONAL SERVICES COMMISSION*

**MINUTES – 3 (2016)**  
**GENERAL BOARD OF DIRECTORS’ MEETING**  
**Thursday, September 1, 2016 – 7:00 p.m.**  
**ORRSC Conference Room (3105 - 16 Avenue North, Lethbridge)**

**BOARD OF DIRECTORS:**

Bill Graff (absent) .....	Village of Arrowwood	Brad Koch (absent) .....	Village of Lomond
Jane Jensen .....	Village of Barnwell	Richard Van Ee .....	Town of Magrath
Ed Weistra .....	Village of Barons	David Hawco .....	Town of Milk River
Tom Rose (absent).....	Town of Bassano	Scott Schroeder (absent) .....	Village of Milo
Fred Rattai .....	City of Brooks	Christophe Labrune .....	Town of Nanton
Jim Bester.....	Cardston County	Clarence Amulung .....	County of Newell
Dennis Barnes .....	Town of Cardston	Pete Pelley .....	Village of Nobleford
Kym Nichols.....	Village of Carmangay	Henry de Kok.....	Town of Picture Butte
Jamie Smith (absent) .....	Village of Champion	Quentin Stevick - alternate .....	M.D. of Pincher Creek
Betty Fieguth (absent) .....	Town of Claresholm	Don Anderberg .....	Town Pincher Creek
Bill Chapman .....	Town of Coaldale	Ronald Davis (absent) .....	M.D. of Ranchland
Sheldon Watson .....	Town of Coalhurst	Greg Robinson (absent).....	Town of Raymond
Ken Galts .....	Village of Coutts	Barry Johnson .....	Town of Stavely
Garry Hackler (absent) .....	Village of Cowley	Ben Nilsson (absent).....	Village of Stirling
Bill Kovach .....	Mun. Crowsnest Pass	Ben Elfring.....	M.D. of Taber
Dave Filipuzzi .....	Mun. Crowsnest Pass	Margaret Plumtree (absent) .....	Town of Vauxhall
Gordon Wolstenholme .....	Town of Fort Macleod	Derrick Annable (absent) .....	Vulcan County
Darrell Edwards .....	Village of Glenwood	Rick Howard .....	Town of Vulcan
John Connor (absent).....	Town of Granum	Don Heggie - alternate .....	County of Warner
Monte Christensen (absent) .....	Village of Hill Spring	Ian Glendinning .....	Village of Warner
Henry Doeve (absent) .....	County of Lethbridge	Henry Van Hierden .....	M.D. Willow Creek

**STAFF:**

Lenze Kuiper.....	Director	Gavin Scott.....	Senior Planner
Mike Burla.....	Senior Planner	Barb Johnson .....	Executive Secretary
Diane Horvath.....	Senior Planner		

**AGENDA:**

1. **Approval of Agenda** – September 1, 2016 .....
2. **Approval of Minutes** – June 2, 2016..... (attachment)

3. **Business Arising from the Minutes**
  4. **Staff Presentation – *The Modernized MGA & How It Will Affect ORRSC***
  5. **Reports**
    - (a) Executive Committee Report..... (attachment)
    - (b) GIS Update.....
  6. **Business**
    - (a) Strategic Plan Presentation..... (attachment)
    - (b) Budget Preparations and Special Projects.....
    - (c) 2016 - 2036 ORRSC Population Projections.....
  7. **Accounts**
    - (a) Summary of Balance Sheet and Statement of Income for the 7-month period:  
January 1 - July 31, 2016..... (attachment)
  8. **Adjournment – December 1, 2016.....**
- 

CHAIR GORDON WOLSTENHOLME CALLED THE MEETING TO ORDER AT 7:00 P.M.

**1. APPROVAL OF AGENDA**

**Moved by: Jane Jensen**

THAT the Board of Directors approve the agenda of September 1, 2016, as presented. **CARRIED**

**2. APPROVAL OF MINUTES**

**Moved by: Rick Howard**

THAT the Board of Directors approves the minutes of June 2, 2016, as presented. **CARRIED**

**3. BUSINESS ARISING FROM THE MINUTES**

None.

**4. STAFF PRESENTATION –**



Staff has completed an Impact Analysis which reflects ORRSC's preliminary understanding of the May 31, 2016 Municipal Government Act amendments as they relate to planning matters found in Parts 16, 17, 17.1 and 17.2. Senior Planner Diane Horvath highlighted the following sections which will require some municipal response in order to comply with the MGA (see agenda attachment):

- 608(1) Sending Documents
- 638.2 Listing and Publishing Policies (New)
- 644 Acquisition of Land Designated for Public Use
- 648 Off-Site Levy
- 664 Environmental Reserve
- 664.1 Agreement Respecting Environmental Reserve (New)
- 664.2 Conservation Reserve (New)
- 683 Development Permits

Senior Planner Gavin Scott then identified the following plans that will need to be addressed. ORRSC's role to bring these plans into compliance includes: outlining the number and type of plans that need to be completed, setting out the scope of work and timelines for each type of plan, and working with municipalities to produce quality plans that meet the requirements set out by the government.

#### **Municipal Development Plans**

- o 16 MDPs have never been written because current MGA did not require them for municipalities with less than 3500 population
- o 25 MDPs exist in various states of currentness
- o All plans must comply with the SSRP and are required in accordance with proposed MMGA section 632
- o Cost estimates will vary dependent on status of plan and scope of work – consult with your planner to estimate cost for budgeting purposes

#### **Urban-Rural Intermunicipal Development Plans (IMDP)**

- o 15 IMDPs have never been written because current MGA made it voluntary
- o 20 IMDPs exist in various states of update
- o All plans must comply with the SSRP and are required in accordance with proposed MMGA section 631
- o Cost estimates will vary dependent on status of plan and scope of work – consult with your planner to estimate cost for budgeting purposes

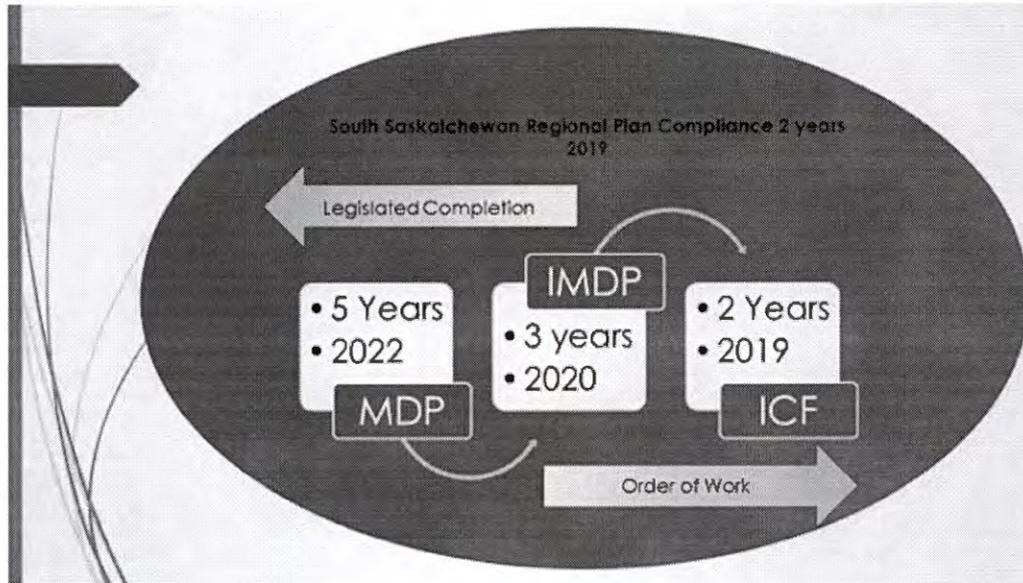
#### **Rural-Rural Intermunicipal Development Plans (IMDP)**

- o 17 IMDPs have never been written because current MGA made it voluntary
- o 11 IMDPs exist but need to be updated for changes to MMGA
- o All plans must comply with the SSRP and are required in accordance with proposed MMGA section 631
- o Cost estimates will vary dependent on status of plans and scope of work – consult with your planner to estimate cost for budgeting purposes

#### **Intermunicipal Collaborative Framework (ICF)**

- o The approach to an ICF may take on more than one form:
  - It is possible to adopt an ICF bylaw which points to the required components that may exist as separate Agreements or Bylaws
  - It is possible to adopt an IDP by bylaw that contains the components of the ICF
- o A municipality may choose to utilize ORRSC in doing all of the work or may choose to have ORRSC do the IMDP portion and work in house or contract out for other portions of the ICF

## Legislated Completion Dates



## Municipal Planning Priorities

- Given the province has set the priorities of statutory planning for the coming years, it is important that each council set budgets and strategic plans for accomplishing the tasks
- Each council should consult with their administration and planning staff
- As part of ORRSC, each municipality should be cognizant of the need to be flexible in their approach to completing the plans in a timely fashion

\* A copy of the above presentation will be e-mailed to all Board members.

## 5. REPORTS

### (a) Executive Committee Report ..... (attachment)

- Chair Gordon Wolstenholme briefly reviewed the Executive Committee Report which was attached to the agenda and answered questions from the Board.

**Moved by: David Hawco**

THAT the Board of Directors receive the Executive Committee Report for the meetings of June 9 and August 11, 2016, as information. **CARRIED**

### (b) GIS Update

- GIS staff will be sending out information shortly regarding a two-year Orthophoto Project beginning in 2017. Participating councils will be required to submit a letter of support for the grant application by December 1, 2016.

## 6. BUSINESS

### (a) Strategic Plan Presentation

- The **Strategic Plan 2016 - 2026** (agenda attachment) incorporates results from a joint strategic planning session between ORRSC Staff and the Executive Committee held on June 9, 2016 in preparation for the next 5 to 10 years of service to our member municipalities. Objectives are identified within the following four focus areas, as well as specific actions needed to achieve these objectives (see agenda attachment):

**MEMBER SERVICES:** ORRSC needs to define and enhance our member services to ensure value and relevancy while strengthening our professional relationships with both member councils and administration.

**FISCAL SUSTAINABILITY:** ORRSC needs to ensure sufficient funding is in place to deliver the services agreed to by member municipalities. Current funding is derived from member fees (planning requisition based on Total Equalized Assessment formula – GIS requisition based on per capita fee), fee for service and subdivision processing fees.

**ADMINISTRATIVE LEADERSHIP:** Internally, ORRSC needs strong administrative capabilities to ensure day-to-day functions and office operations remain focused on the ability to efficiently and effectively serve our members.

**GOVERNANCE:** Externally, ORRSC requires our members to provide direction/advice and to participate in our operations while fully utilizing all of our services.

- In the discussion regarding fiscal sustainability, it was pointed out that the four meetings between the lobbying group and Municipal Affairs for planning agencies to receive some provincial funding have not produced a definitive answer; therefore, there is a need for our elected officials and Executive Committee to get involved. Perhaps the Mayors and Reeves could act as a conduit for this purpose. The province is downloading a lot of work to be completed within legislated deadlines and additional funding is needed to accomplish these projects as well as stable long-term funding similar to Calgary and Edmonton.

**Moved by: Dennis Barnes**

THAT the Board of Directors approve the Strategic Plan 2016 - 2026, as presented. **CARRIED**

### (b) Budget Preparations and Special Projects

- The Director is currently investigating various computer programs which could automate some office functions and help manage our data more effectively. Some software has a fairly substantial cost and a special levy for this purchase outside of the existing budget may be necessary if we proceed in this direction. Additional information and software demonstrations are needed before the matter is brought to the Board for a decision.

### (c) 2016 - 2036 ORRSC Population Projections

- ORRSC Population Projections 2016 - 2036 (based on 1991 - 2011 Census Canada data) is in the final draft stage. When the document is completed, we will notify our member municipalities by e-mail and post it on the ORRSC website (orrscc.com) for your reference.

**7. ACCOUNTS**

- (a) **Summary of Balance Sheet and Statement of Income for the 7-month period:  
January 1 - July 31, 2016**

**Moved by: Fred Weistra**

THAT the Board of Directors accept the Summary of Balance Sheet and Statement of Income for the 7-month period: January 1 - July 31, 2016, as information. **CARRIED**

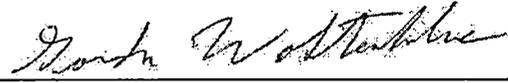
**8. ADJOURNMENT**

**Moved by: Richard Van Ee**

THAT we adjourn the General Board of Directors' Meeting of the Oldman River Regional Services Commission at 8:20 p.m. until **Thursday, December 1, 2016 at 7:00 p.m.** **CARRIED**

/bj

CHAIR:





**Chinook Arch**  
Regional Library  
System

## BOARD REPORT

VOL. 15 NO. 3 DECEMBER 2016

CHINOOK ARCH LIBRARY BOARD MEETING, DECEMBER 1, 2016

### **Chinook Arch Library Board Chooses 2017 Executive Officers**

The Chinook Arch Library Board has elected its Executive Officers for 2017. They are as follows:

- \* **Howard Paulsen** (Stavely, Chair)
- \* **Marie Logan** (Vulcan County, Vice-Chair)
- \* **Lloyd Kearl** (Cardston County, Secretary-Treasurer)
- \* **Laura Ross-Giroux** (Taber, Past Chair)

Officers-At-Large include:

- \* **DeVar Dahl** (Magrath)
- \* **Ben Elfring** (MD of Taber)
- \* **Gordon Given** (Nanton)
- \* **Doug Logan** (Lomond)
- \* **Vic Mensch** (Ministerial Appointment)
- \* **Barb Michel** (Glenwood)

Thank you for the time you devote to ensuring the continued success of Chinook Arch! Thanks also to those who signed up for one of the three standing committees: Finance/Personnel; Marketing/Communications, and Planning/Facilities. If you would like to join one of the standing committees, please contact Kerby Elfring at [kelfring@chinookarch.ca](mailto:kelfring@chinookarch.ca) or at (403)380-1523.

### **Chinook Arch Library Board Approves 2017 Revised Budget**

Chinook Arch is in the third year of its four-year budget. Each year, the Board reviews a revised budget based on updated forecasts and changes to the member levy approved by member councils in the 2015-2018 Budget. The 2017 Revised Budget predicts modest increases in revenue due to changes in population and member levies. Expenditure projections remain steady, with some increases in spending on library materials and resources that benefit residents within the Region.

### **Associate Director Lauren Jessop Accepts Job in Ontario**

Lauren Jessop, who has been with Chinook Arch since 2010 and became Associate Director in 2015, has accepted a position as the Director of Customer Experience at Barrie Public Library in Barrie, Ontario. Lauren made innumerable contributions to Chinook Arch and will be missed. We wish her much success in her new position.



Seasons Greetings!

Wishing you a peaceful Christmas and New Year...

### **Chinook Arch Quick Facts 2016:**

Population served:	198,750
Library Service Points:	35
Municipalities:	39
School Authority:	1
Board Chair:	Howard Paulsen, Stavely
CEO:	Robin Hepher ( <a href="mailto:rhepher@chinookarch.ca">rhepher@chinookarch.ca</a> )

**CHINOOK ARCH BOARD MEETING, DECEMBER 1, 2016****Board Members Present:**

Barons	Ron Gorzitza
Town of Cardston	David Edmonds
Cardston County	Lloyd Kearl
Claresholm	Kathy Davies
Coaldale	Roger Hohm
Crowsnest Pass	Doreen Glavin
Fort Macleod	Michael Dyck
Granum	Zoria Harrison
City of Lethbridge	Gail Berkner
Lomond	Doug Logan
Magrath	DeVar Dahl
Milk River	Donald Cody
Milo	Christopher Northcott
Nanton	Gordon Given
Picture Butte	Teresa Feist
Pincher Creek MD	Sandra Baker
Raymond	Dustin Ralph
Stavely	Howard Paulsen (Chair)
Town of Taber	Laura Ross-Giroux
Taber MD	Ben Elfring
Town of Vulcan	Vicki Hutton
Vulcan County	Marie Logan
Village of Warner	Colette Glynn
County of Warner	Phillip Jensen
Willow Creek MD	Earl Hemmaway
LPL Resource Centre	Bob Cooney
Ministerial Appointment	Vic Mensch

**Regrets:**

Barnwell	Marg McCulloch
Carmangay	Sheila Smidt
Coalhurst	Heather Caldwell
Glenwood	Barb Michel
Stirling	Jonathan Bikman

**Absent:**

Arrowwood	Janet Cockwill
Champion	Trevor Wagenvoort
Coutts	Shelley Fleming
Hill Spring	Jim Rowley
Lethbridge County	John Willms
Town of Pincher Creek	Lorne Jackson
Vauxhall	Christie Sorensen
Kainai Board of Education	Linda Weasel Head

**MEETING HIGHLIGHTS****Presentation of HQ Concept and Functional Program**

Elizabeth Songer of Songer Architecture Inc., presented her final concept and functional program to the assembly. Extensive consultations with staff, coupled with assessments of the structural and mechanical systems of Chinook Arch HQ reveal that the current building is adequate for our present and future needs. The proposed concept greatly improves the flow of traffic and materials, reducing noise and wasted staff effort. It also eliminates confusion generated by current building's two main entry doors, and offers much-needed office and meeting space.

Per the original Request for Proposal document, Songer also outlined a plan for how the construction could be achieved over several phases, if needed. Rough construction costs for the entire renovation are estimated to be in the \$1.1—\$1.5 million range.

Next steps include continuing to lobby for support from Alberta Infrastructure, which has traditionally funded library system headquarters' capital improvements.

**Policy Reviews**

The Executive Officers policy was revised and approved to amend the Table Officer term limits from three consecutive one year terms to two consecutive two year terms, with Chair and Vice-Chair elections being held in alternating years. This change should enhance continuity while harmonizing the Board's election cycle with that of municipal councils. Term limits were removed altogether for the position of Secretary-Treasurer.

The Board also voted to rescind the Multilingual Materials policy, as Chinook Arch no longer participates in the defunct Alberta Multilingual Book Consortium, rendering the policy irrelevant. Materials in other languages are available via interlibrary loan and in many of the online resources we offer.

All Chinook Arch Board policies can be viewed on the website at <http://www.chinookarch.ca/content/library-board-policies>

**Contact Us:**

Chinook Arch Regional Library System  
2902 7th Ave. N  
Lethbridge, AB T1H 5C6 | 403-380-1500  
[www.chinookarch.ca](http://www.chinookarch.ca) | [arch@chinookarch.ca](mailto:arch@chinookarch.ca)

## Pincher Creek and District



**FCSS** Family and Community  
Support Services

Box 2841, Pincher Creek, Alberta, T0K 1W0 Telephone 403-627-3156 - fcss@pinchercreek.ca

### **FCSS Board Meeting, Nov 21, 2016 Council Chambers Minutes - Draft**

- 1.) **Call to order: 6:30 PM: Kathy Verhagen called the meeting to order at 6:30 PM.**

**Board members present: Kathy Verhagen, Duane Filipuzzi, Bonnie Scott, Cindy Cornish, Fred Schoening**

**Absent with regret: Clara Yagos, Kellie Leblanc,**

**Confirmation of Quorum; A quorum was present.**

- 2.) **Approval of Agenda**

**Motion 12.146 / Scott**

**That the November 21, 2016 Agenda be approved as circulated.  
Carried**

- 3.) **Approval of Minutes October 17, 2016**

**Motion 12.147 / Filipuzzi**

**That the Minutes of the October 17, 2016 meeting be approved as circulated.  
Carried**

**Presentations:**

- 1.) **Allied Arts Council – Children’s Art Program (AAC Program Director, Stacey McRae; AAC Facility Manager, Yvan Lebel; and AAC Chairman James Van Leeuwen attended to provide a report focused on the FCSS Funded Children’s Art Program. The Board was also informed that AAC is expanding programming in the facility leading to inclusion of an after school robotics program.**
- 2.) **Regional Centres for Arts, Design and Entrepreneurship (RCADE): RCADE Steering Committee Member James Van Leeuwen presented programming information related to the FCSS Grant awarded to RCADE for the 2017 year. He reiterated the RCADE plan to begin an after school robotics program in the Lebel Mansion.**

**4.) Correspondence**

4.1) Outcome Measures Report for 2015: (David indicated that the report, submitted in October, was not yet signed by Minister)

4.2) Group Group Youth: The Board reviewed the October programming and financial report from GGY.

**5.) Financial:**

5.1) 2017 Contract Signatures: The Board signed the 2017 Project Funding Contracts. Copies of the fully signed contracts will be sent back to the projects.

5.2) Surplus for distribution pre-December 31, 2016: The surplus funding cheques have been issued according to Board Motion 12.143 (October 17, 2016).

5.3) Quarterly Payment Schedule for 2017: The Board reviewed the 2017 Quarterly Payment Schedule for funded projects.

5.4) Cheque Requisitions 2017: The 2017 FCSS project cheque requisitions will be processed by mid-December, for payments to begin on January 1, 2017.

**6.) On-Going and New Business**

6.1) FCSS Association of Alberta Conference: David will attend this year's FCSS Association of Alberta Conference in Edmonton.

6.2) Outcome Measures Trainer visit: On October 26, the southern region Outcome Measures Trainer met with David and the Executive Director of Group Group Youth to review and revise the Outcome Measures process for the organization.

**7.) Date for next Board Meeting:**

**Motion 12.148 / Cornish**

**That the December 19<sup>th</sup> Meeting be cancelled.**

**Carried**

(Project presentations for the January 16<sup>th</sup> meeting – Parent Link and Early Childhood Coalition)

**8.) Adjournment:** There being no further business, Fred Schoening declared the meeting adjourned.

## Alberta SouthWest Bulletin December 2016

### Regional Economic Development Alliance (REDA) Update



#### AlbertaSW Organizational Meeting

At the December 7, 2016 meeting, the Board re-elected the current Executive to serve another year. Chair, Lloyd Kearn, Cardston County; Vice-Chair, Barney Reeves, Waterton Lakes; Secretary-Treasurer Jordan Koch, Glenwood; Garry Marchuk, MD Pincher Creek, Designated Signing Authority.

#### New 13 WAYS book available

*13 Ways to Kill Your Community* has been updated. AlbertaSW will receive 25 copies we can pass on to our communities for the reduced cost of \$15.00 each.

- o E-mail Bev to reserve your copy!
- o Mark your calendar: Doug Griffiths speaking engagement, Lethbridge - February 9, 2017.

#### SAAEP Gains Resources to Move Forward

The Southern Alberta Alternative Energy Partnership (SAAEP) has received special funds from Alberta Economic Development and Trade, Industry Development Branch. The SAAEP partners, AlbertaSW, SouthGrow and Economic Development Lethbridge issued an RFP and are currently reviewing proposals for "Powering Opportunities in Southern Alberta".

#### Electric Vehicle Charging Stations

AlbertaSW, SouthGrow, City of Calgary, Calgary Regional Partnership, with support from RINSA, have submitted a joint application to Natural Resources Canada (NRCan) for funding to plan and deploy an EV Charging Station Network in our regions. City of Medicine Hat is now also part of the conversation, so information is being shared across southern Alberta.

We have also connected with Electric Mobility Canada, a national organization headquartered in Montreal, dedicated to promoting electric vehicle transportation.



#### Southern Alberta-China Investment and Trade Initiative (SACITI)

The final report for this initiative is now available. Contact Bev for a copy. The SACITI initiative has been invited to make a presentation at the upcoming Economic Developers Alberta (EDA) conference.

#### Mark your calendar: more information to follow!

- **January 31, 2017** - First regional meeting with Travel Alberta for EDOs, EDCs, chamber and community leaders to set new image and messaging for AlbertaSW as a cohesive destination.
- **February 9, 2017** - In collaboration with RINSA partners, Doug Griffiths will be a featured speaker; he has published a new and updated version of "13 Ways to Kill Your Community".
- **March 22-24, 2017** - Economic Developers Alberta (EDA) Conference, The Banff Centre. Theme: "Embracing Change; Creating Opportunity" [www.edaalberta.ca](http://www.edaalberta.ca)

**Have a wonderful holiday season!**

Alberta SouthWest Box 1041 Pincher Creek AB T0K 1W0  
 403-627-3373 or 1-888-627-3373  
 bev@albertasouthwest.com  
 bob@albertasouthwest.com



**Alberta SouthWest Regional Alliance**  
**Minutes of the Board of Directors Meeting**  
Wednesday November 2, 2016 – Glenwood School



**Board Representatives**

Lloyd Kearl, Cardston County  
Barney Reeves, Waterton Lakes  
Jordan Koch, Glenwood  
Bill Peavoy, Cardston  
Beryl West, Nanton  
Brent Feyter, Fort Macleod  
Garry Marchuk, MD Pincher Creek  
Lorne Jackson, Pincher Creek  
Dennis Gillespie, Stavely  
Warren Mickels, Cowley  
Shelley Ford, Claresholm  
John Connor, Granum  
Kathy Wiebe, MD Ranchland

**Guests and Resource Staff**

Ben Goetz, Mayor, Glenwood  
Barb Michel, Deputy Mayor, Glenwood  
Chad Parsons, CAO, Glenwood  
Brad Toone, Chairman, LRSD  
James Tessier, Community Futures, Alberta Southwest  
Bev Thornton, Executive Director, AlbertaSW  
Leah Wack, Lethbridge College  
Linda Erickson, AEDT  
Myron Bevans, Glenwood EDS

1. Welcome and Introductions

2. Approval of Agenda  
Insurance Renewal added as Item #5.

Moved by Bill Peavoy THAT the agenda be approved as presented.  
**Carried.** [2016-11-497]

3. Approval of Minutes

Moved by Barney Reeves THAT the minutes of September 7, 2016 be approved as presented.  
**Carried.** [2016-11-498]

4. Approval of Cheque Register

Moved by Bill Peavoy THAT cheques #2085-#2109 be approved as presented.  
**Carried.** [2016-11-499]

5. EV Charging Stations Network

Moved by John Connor THAT AlbertaSW enter into the MOU with SouthGrow and City of Calgary as part of the partnership funding application to Natural Resources Canada.  
**Carried.** [2016-11-500]

6. Review of projects and funding

Bev will proceed with applications for newly available CARES-REDA Stream project funds to be reviewed at the next meeting.

7. Regional promotion 2017

Bev will follow up with Chinook Country and Travel Alberta to determine options. Consensus is that there is an important opportunity to address in summer 2017

8. Geothermal opportunities in southern Alberta.

Bev will take tis item forward to SAAEP for possible next steps.

9. Mayors and Reeves reporting Barney Reeves and Blair Painter will continue to provide AlbertaSW updates at this meeting.

10. Executive Director Report Accepted as information.

11. Roundtable updates

12. Board Meetings:  
December 2, 2016, Pincher Creek  
January 4 2017 – Claresholm

13. Adjournment Moved by Garry Marchuk THAT the meeting be adjourned.  
**Carried.** [2016-11-501]

---

Chair

Approved December 7, 2016

---

Secretary/Treasurer

**THE CROWSNEST/PINCHER CREEK LANDFILL ASSOCIATION  
MINUTES  
November 23, 2016**

The regular meeting of The Crowsnest/Pincher Creek Landfill Association was held on Wednesday, November 23, 2016 at 9:30 a.m. at the Landfill administration office.

Present: Terry Yagos, Municipal District of Pincher Creek #9  
Dean Ward, Municipality of Crowsnest Pass  
Dave Filipuzzi, Municipality of Crowsnest Pass  
Shar Cartwright, Municipality of Crowsnest Pass  
Lorne Jackson, Town of Pincher Creek  
Garry Hackler, Village of Cowley  
Emile Saindon, Landfill Manager  
Jean Waldner, Office Administrator

**AGENDA**

Dave Filipuzzi

Moved the agenda be adopted as presented.

Carried. 11.23.16-879

**MINUTES**

Shar Cartwright

Moved the minutes of October 19, 2016 be adopted as circulated

Carried. 11.23.16-880

**MANAGER'S REPORT**

1. MSW volumes have stayed steady.
2. Industrial cell slow.
3. Recycle building approximately 90% completed.
4. Final changes to yard and bin placement have been done for this year.
5. New building commissioning expected before Christmas.
6. North fence improvements to be completed by November 30<sup>th</sup>, 2016.
7. Hyd away bins in place at Lundbreck hall and new brewery in Lundbreck.
8. Wood grinding for this year is completed
8. Terry asked how the November 10<sup>th</sup>, meeting with Ping from Environment Canada went? Emile said it went well, they went through the approval and he answered their questions.

Shar Cartwright

Moved that the Manager's report be accepted for information.

Carried. 11.23.16-881

**GUEST PRESENTATION FROM REGIONAL DISTRICT OF EAST KOOTENAY**

Dean McKerracher Mayor for the District of Elkford and the Chair of the Elk Valley Waste Committee was our guest. Dean wanted to thank the Landfill for helping out RDEK over the last few years by taking their waste. He informed us that the commission now has a contract in place with the Cranbrook Landfill and will no longer be bringing waste to our facility. He wanted to personally come and thank us for our excellent service. Emile said it was a pleasure being a good neighbor, and if in the future we will be there to help them out again if needed.

**FINANCIAL REPORT**

The Income Statement and Balance sheet to October 13, 2016 were reviewed. Budget review, Management requested a 3% increase in tipping fees now since we will be losing the revenue from RDEK, last tipping fee increase was 2012. All directors agreed with the 3% increase starting January 2017. The new rates will be.  
Regional tipping fees \$44.70 plus \$1.00 road maintenance fee.  
Non-Regional tipping fees \$58.30 plus \$1.00 road maintenance fee  
Out of province tipping fees \$62.30 plus \$1.00 road maintenance fee  
A new proposed budget with RDEK revenue deleted and the 3% increase was requested for the December 14<sup>th</sup>, meeting for final approval.

Dean Ward

Moved that the financial reports be accepted for information, and the 2017 budget be brought back to December 14<sup>th</sup>, meeting with above changes. Carried. 11.23.16-882

**LANDFILL SCHOLARSHIP APPLICATION**

Mary Blomgren applied for our landfill scholarship, she is attending the University of Lethbridge taking a bachelor of arts and science degree. In pursuit of a career in environmental science and technology.

Board members agreed Mary is a good candidate for the scholarship. She will be contacted and awarded the \$1000.00 after presenting proof to administration of successfully completing her first semester of post secondary education.

Shar Cartwright

Moved Mary Blomgren receive a \$1000.00 Landfill scholarship for 2016 Carried. 11.23.16-883

**DONATION REQUEST FROM THE FOLLOWING ORGANIZATIONS**

A request from Horace Allen School hot lunch program was submitted.

Dave Filipuzzi

Moved that we fund the H.A.S. hot lunch school program for \$250.00 Carried. 11.23.16-884

A request from Kids Kollege Nursery School for their Active Living Initiative was submitted.

Dean Ward

Moved that we fund the Kids Kollege Nursery School Active Living Initiative for \$250.00  
Carried. 11.23.16-885

**Correspondence:**

**Tabled Items**

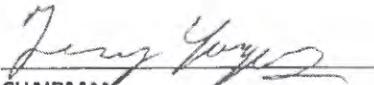
**Next meeting dates:** - 2017 9:30 a.m.

January 18, 2017	July 19, 2017
February 15, 2017	August 16, 2017
March 15, 2017	September 20, 2017
April 19, 2017	October 18, 2017
May 17, 2017	November 15, 2017
June 21, 2017	December 13, 2017

**ADJOURNMENT**

Garry Hackler

Moved the meeting adjourn at 10:20 a.m. Carried. 11.23.16-886

  
CHAIRMAN

  
SECRETARY